

TOWN OF LEBANON WATER POLLUTION CONTROL AUTHORITY

Remote Regular Meeting via Zoom

Thursday, April 23, 2020 7:00 pm

Join Zoom Meeting

Via audio

<https://zoom.us/j/98079593945?pwd=bzV3aE1mZ3dmYU96Qkd0YlFvY2lidz09>

Meeting ID: 980 7959 3945

Password: 579

Via Phone

Dial 646-558-8656

Meeting ID: 980 7959 3945

Password: 579

MINUTES

WPCA Members: Gregg Lafontaine, Tony Tyler, Harry Anderson, Carol Morris-Scata (joined at 7:14pm), David Hartley (absent)

Others Present: Cathe McCall (WPCA Administrator)

A. Call to Order

The meeting was called to order by Chairman Gregg Lafontaine at 7:05 pm.

B. Public Comment - Limit 2 minutes per speaker (None)

C. Minutes

a. Approval of minutes from February 27, 2020 Regular Meeting

A motion was made by T. Tyler to approve the minutes of the February 27, 2020 Regular Meeting and seconded by H. Anderson. Motion passed.

D. Correspondence

a. Emails from Catherine Marrion (Waller Smith & Palmer)

State Executive orders are allowing for deferments of Taxes, assessments, and service fees in Connecticut for 90 days. The Lebanon Board of Selectman voted to endorse that Executive Order. Deferred payment is available to everyone, but they must register with the Tax Collector. Based on this there is a potential for delay in Sewer fees. G. Lafontaine to check with the Tax office to confirm this information and how it is being shared with the public.

- b. Email from Todd Gaignat (Evoqua)

The Board reviewed the report provided from Todd Gagnet summarizing the activities conducted by Evoqua during the month of March 2020. It was agreed that the report was positive and outlined good results.

E. Old Business

- a. Discuss the status of unconnected properties. Consider extending May 29th deadline for unconnected properties.

In view of the Executive Orders to defer, taxes, assessments & fees 90 days the discussion centered around extending the WPCA mandatory connection deadline to August 28, 2020. Legal has indicated that this can be done without having to revisit steps the WPCA has already taken.

T. Tyler motioned to extend the mandatory connection deadline to August 28, 2020. This was seconded by C. Morris-Scata. Motion passed unanimously.

Communication will be sent to impacted homeowners regarding this decision. In this mailing information will be included concerning State assistance loans that are may be available.

- b. Emergency planning
Discussion ensued regarding how to get a WORD version of the Emergency Planning document that currently exists in PDF form only. C. Morris-Scata believes she has a contact for the creator of the document and will forward it to G. Lafontaine.
- c. Generator Maintenance no discussion

F. Field Agent's Report

- a. R. Mahoney service call(s) – nothing to report
- b. Other service issues / incident reports – no known incidents
- c. Report on latest meter read - Readings consistent and staying within expected amounts
- d. Status and any estimated cost for 2020 flushing schedule – nothing to report
- e. Inventory of spare grinder pumps and other parts (follow-up to Feb Meeting) – nothing to report

G. Financials

- a. Invoices received
G. Lafontaine reviewed all invoices received. There were no questions from the Board.
- b. Budget and year to date expenditure status
WPCA is operating within budget.

- c. WPCA budget request to BOF was reduced to \$2000 per vote of WPCA during Feb meeting
- H. New Business
 - No new business
- I. Topics for Next Agenda
 - Creation of budget proposal for FY 2020 / 2021. G. Lafontaine will prepare a document to discuss
- J. Adjournment
 - Motion made by C. Morris-Scata to adjourn the meeting at 7:35 pm and seconded by H. Anderson. Motion passed.**

Respectfully submitted,
Gregg LaFontaine,
Water Pollution Control Authority Chair
Town of Lebanon