

TOWN OF LEBANON WATER POLLUTION CONTROL AUTHORITY

Town Hall Lower Level Conference Room

Regular Meeting

Thursday, February 27, 2020 7:00 pm

MINUTES

Members Present: Gregg Lafontaine (Chairman), Tony Tyler, David Hartley, Harry Anderson, Carol Morris-Scata

Others in attendance: Jason Nowosad (Field Agent), Catherine McCall (WPCA Administrator)

A. Call to Order

The meeting was called to order by Chairman Greg Lafontaine at 7:00 pm.

B. Public Comment - Limit 2 minutes per speaker

No public in attendance.

C. Minutes

a. Approval of minutes from January 23, 2020 Special meeting

Motion to approve the minutes from January 23, 2020 Special Meeting made by H. Anderson and seconded by D. Hartley. Motion passed with one abstention.

b. Approval of minutes from January 23, 2020 Regular meeting

Motion to approve the minutes from January 23, 2020 Regular Meeting made by H. Anderson and seconded by D. Hartley. Motion passed with one abstention.

D. Old Business

a. Discuss the status of unconnected properties

February 20, 2020 was the end of the appeal period. At this time, we don't know if any appeals were made. WPCA was contacted from one homeowner indicating they would prefer WPCA proceed with the connection of the property.

b. Review Contract with Hebron – Not discussed.

c. USDA Loan repayment inquiry – The Board reviewed the annual loan statement.

E. Correspondence

Nothing to report.

F. Field Agent's Report

a. R. Mahoney service call(s) – One service call. The problem was quickly corrected.

- b. Other service issues / incident reports – Nothing to report.
- c. Report on latest meter read – There was an error on the meter when J. Nowosad last went to read it. This error did not cause it to stop metering. He contacted Santoro to report the problem. Hebron was informed of the issue, and accepted the meter reading based on the January bill we received.
- d. Status and any estimated cost for 2020 flushing schedule – J. Nowosad provided a Flushing Maintenance Schedule and spoke to Wentworth Septic regarding a cost estimate for this work. Further information was requested. Mr. Nowosad has asked Wentworth we have the estimate by next month. He also noted that he had not been able to locate any other contractors willing to provide this service.
- e. Inventory of spare grinder pumps and other parts – J. Nowosad will follow up on this, but without looking he believes we have one spare grinder pump. Most other parts are in abundance. We were told not to stockpile grinder pumps as the five-year warranty starts when they are delivered, not when installed. The cost of a replacement pump is approximately \$3,000.00. None have needed replacing to this point when used normally.

G. Financials

- a. Invoices received – Copies of all invoices received this month were provided to the Board.
- b. Budget and year to date expenditure status
Chairman G. Lafontaine reviewed a FY 19/20 proposed budget.
Motion made by T. Tyler and seconded by D. Hartley to accept the proposed WPCA Operating budget for FY 19 /20 as presented. Motion passed with none opposed.

Motion made by T. Tyler and seconded by H. Anderson to request a budget amount of \$2,000.00 for financial account 437 for FY 20/21. Motion passed unanimously.

H. New Business – nothing to report

- I. Topics for Next Agenda
Flushing Schedule
Emergency Plan

J. Adjournment

**Motion to adjourn made by D. Hartley and seconded by C. Morris-Scata at 8:05 pm.
Motion passed.**

Respectfully submitted,
Catherine McCall, WPCA Administrator
Town of Lebanon