

# TOWN OF LEBANON WATER POLLUTION CONTROL AUTHORITY

Town Hall Lower Level Conference Room

Regular Meeting

Thursday, January 23, 2020 7:00 pm or upon completion of WPCA Special Meeting

## Minutes

**Members:** Gregg Lafontaine (Chairman), Harry Anderson, David Hartley, Toni Tyler  
Carol Morris-Scata (absent)

**Others in attendance:** Jason Nowosad (Field Agent), Catherine McCall (WPCA Administrator), Kenneth Lavoie, Kelly Lawer (Town Tax Collector) (left at 7:20 pm), Joyce Clark, Salvatore Lonero (left at 7:35pm)

### A. Call to Order

The meeting was called to order by Chairman Gregg LaFontaine at 7:10 pm.

### B. Public Comment - Limit 2 minutes per speaker

Joyce Clark, 6 Deepwood Drive – Amston Lake Health Committee member – Ms. Clark thanked the board for moving forward on the issue of unconnected properties.

Kenneth Lavoie, 501 Deepwood Drive – Mr. Lavoie stated that he understands there are hardships and hopes these individuals can be given some financial assistance to get the hookup done. He and many others have hooked up and he is glad that he did.

Joyce Clark, 6 Deepwood Drive – asked what the assessment is currently. Kelly Lawer noted that the assessment hasn't changed. J. Clark asked if there is any penalty if not paid and was told that if they are not paying on the grinder pump, they would have a penalty, but some are not hooked up so aren't being charged for usage.

### C. Minutes

- a. Approval of minutes from December 19, 2019 regular meeting

**Motion made by H. Anderson and seconded by T. Tyler to approve the minutes of the December 19, 2019 regular meeting. Motion passed unanimously.**

### D. Old Business

- a. Discuss the status of the 13 identified properties not currently in compliance  
The decision will be to determine if an Order to Connect letter will be sent or not.

84 Cove Road Gillian A. Lyon –

**Motion made by T. Tyler, seconded by D. Hartley to send an Order to Connect to this homeowner. The motion passed unanimously.**

23 Deepwood Drive Katherine Fowler – no input from homeowner

**Motion made by T. Tyler, seconded by D. Hartley to send an Order to Connect to this homeowner. The motion passed unanimously.**

144 Deepwood Drive David and Joan Sinder – As most of the equipment is in place the hook-up would be easy.

**Motion made by T. Tyler, seconded by D. Hartley to send an Order to Connect to this homeowner. The motion passed unanimously.**

309 Deepwood Drive Constance Ingersoll – Property occupiable.

**Motion made by T. Tyler, seconded by D. Hartley to send an Order to Connect to this homeowner. The motion passed unanimously.**

326 Deepwood Drive William Schaffhauser Jr. – Unoccupied but not deemed uninhabitable. If permits are taken out for either demolition or progress, the Building Office will have authority over the property. As this has not been done the WPCA needs to determine if letter should be sent.

**Motion made by T. Tyler, seconded by D. Hartley to send an Order to Connect to this homeowner. The motion passed unanimously.**

390 Deepwood Drive Kim Maiorano – Not represented. J. Nowosad believes it's occupied

**Motion made by T. Tyler, seconded by D. Hartley to send an Order to Connect to this homeowner. The motion passed unanimously.**

485 Deepwood Drive Deloris Hamilton – nothing in testimony that indicates hookup not required.

**Motion made by T. Tyler, seconded by D. Hartley to send an Order to Connect to this homeowner. The motion passed unanimously.**

72 Ledge Road James and Thomasine Radican – Letter received from Thomasine Radican. Water has not been on in many years. Considering rebuilding. Based on this letter the WPCA does not see any exemption. Letter to connect with recommendation that the homeowner pull a permit to demolish.

**Motion made by H. Anderson, seconded by T. Tyler to send an Order to Connect to this homeowner. The motion passed unanimously.**

25 Louise Road Kathryn Lombardo – Not represented. Field Agent noted the property looks uninhabitable, but he has not been in the building to see if there is water and it hasn't officially been condemned. Should be sent a letter to connect with recommendation that they pull a permit to demolish

**Motion made by T. Tyler, seconded by D. Hartley to send an Order to Connect to this homeowner. The motion passed unanimously.**

59 Ryan Terrace Lena and Salvatore Lonero

**Motion made by T. Tyler, seconded by H. Anderson to send an Order to Connect to this homeowner. The motion passed unanimously.**

129 Ryan Terrace Julie Lane – no representation. Pump is in place, alarm in place.

**Motion made by T. Tyler, seconded by H. Anderson to send an Order to Connect to this homeowner. The motion passed unanimously.**

151 Ryan Terrace       Douglas Drew Reid and Elaine Reid – Douglas Drew Reid. As the house is currently uninhabited and there is nothing to hook up no letter is required.

**Motion made by T. Tyler, seconded by H. Anderson not to send an Order to Connect to this homeowner. The motion passed unanimously.**

88 West Island Beach Road       Kathleen Glanert – no representation. Field agent says it is occupied.

**Motion made by T. Tyler, seconded by H. Anderson to send an Order to Connect to this homeowner. The motion passed unanimously.**

The target date to get letter out is January 30, 2020. From that point the homeowner has 21 days to appeal to superior court or 120 days to connect. (May 29, 2020).

- E. Correspondence – Correspondence received from Thomasine Radican about unconnected property 72 Ledge Road. This was discussed previously.
- F. Field Agent's Report
  - a. R. Mahoney service call(s) - none
  - b. Other service issues / incident reports – none. Agent from Hebron has contacted J. Nowosad to ask for address information so that he can check the water meter readings. Those addresses were supplied.
  - c. Report on latest meter read – Working as it should
  - d. Status and any estimated cost for 2020 flushing schedule – nothing to report. G. Lafontaine reiterated that we need to move forward on this.
- G. Financials
  - a. Invoices received

There was an Evoqua bill that should have been payed previously but seems to have fallen through the cracks. A bill from Hebron was also received.

**Motion from T. Tyler to pay Evoqua invoice with a billing date of 10/22/2019 for \$1236.71 and the invoice from the Town of Hebron for November 2019 and December 2019 usage in amount on \$3674.24. D. Hartley seconded. Motion was approved unanimously.**
  - b. Budget review – Chairman G. Lafontaine reviewed various budget reports with the Board. He noted that there is enough in fund balance to move forward with property hookups should they become necessary.
- H. New Business – nothing to report
- I. Topics for Next Agenda
  - Budgets and year to date expenditure status

Status of unconnected properties under old business

J. Adjournment

**Motion made by T. Tyler and seconded by H. Anderson to adjourn the meeting at 7:58 pm.**

**Motion passed.**

Respectfully submitted,  
Catherine McCall, WPCA Administrator