

Town of Lebanon
Safety Committee — Special Meeting
Monday, November 18, 2019 - 2:30 PM

Town Hall Conference Room

Minutes

Members Present: Bernard Dennler, Eileen Weinstein, Donna Maheu, Benjamin Treiss, Kelly Lawer, Brock Littlefield, Bob Cady

Others Present: First Selectman Betsy Petrie, First Selectman Kevin Cwikla, and CIRMA Representative Miles Morrison

1.0 Call to Order

B. Dennler called the meeting to order at 2:34 PM

2.0 Approval of Minutes from the August 19, 2019 special meeting

K. Lawer MOVED to approve the minutes from the August 19, 2019 special meeting.

B. Dennler SECONDED.

MOTION CARRIED UNANIMOUSLY

3.0 Discussion by Department

- **Police:** No updates. School Resource Officer vacancy has a new hire and will possibly start in December.
- **Fire:** One safety issue and that is with the generator. During the storm a couple of weeks ago the generator ran well but afterwards it was noted that the generator had a lot of lights flashing on it. The lights were an indication that it was out of fuel. It is felt that an audible alarm is needed. It is vital to have the Fire Department up and running with a generator during power outages.

The other concern is the fuel is not on auto delivery. There had been no action on the ice issues or the flooding in the lower level.

- **Library:** No safety issues but Director Matt Earls had a question reported by Donna Maheu. If there are students who are tutored at the library due to expulsion how does the library know if they are dangerous? A few responded indicating that it is confidential information about the student. It might be possible to get other type of information. And this will be looked into.
- **Transfer Station:** No issues reported.

- **Senior Center:** On 10/16/19 a lady who had not been feeling well the day before at home fell of her exercise chair. She did not have any injuries and was monitored after the incident. Also on 11/7/19 a woman tripped over another's walker. 911 was called and it was determined she didn't sustain any injuries.

All the vans are in the process of having their safety inspections done. The handicap bus gets the lift inspected 2x/year the next one due in February.

Update on Fire procedures/drills: Signs and newsletter had in print the procedure to exit the senior center from all the different areas. Fire drills need to be done. The larger groups such as bingo, lunch and setback cards would be the most beneficial. Bob Cady was asked to perform those drills. There was a question whether the Fire Marshall should be present for them. It is preferred that he attend at least one.

Betsy reported that the Senior Center was inspected for fire safety and had 35 violations. Mostly housekeeping violations such as the use of extension cords, holes in walls where construction had taken place, which doors need to be closed at all times and the need for an extinguisher and signs in the garage. The issues are getting worked on by the handyman.

It was told to the senior center that the fire road that goes around the whole building will not be plowed this winter season, but the doors will all be shoveled. Betsy reported that at the facilities meeting this she stated this was not acceptable.

- **Public Works:** In April an inspection was done by the Fire Marshall and there were 18 violations. There have been issues corrected but also things that have not been rectified. Eversource needs to fix some hanging wires on pole at building. Bernard asked Brock to make a list of things that still need to be addressed.
- **Town Hall:** No issues. Fire extinguishers were installed as per inspection. Kelly would like to see fire drills done at the town hall too.

4.0 Discussion with CIRMA representatives

The representative Myles gave a mini presentation as to what services CIRMA can give to the town. I.e.: on site services for issues, liability issues, they can make recommendations for situations; there are lots of services for training and OSHA. There is a risk management booklet available at the town hall for anyone to take a look at.

A discussion took place about the abutting property owned by Paradise agency that the senior housing is on and the senior center. There is a "path" in which a few seniors who live in senior housing use to come over for activities at the senior center. Each year there is someone who falls during the winter months. This "path" is not maintained by the town of Lebanon nor the Paradise Agency. The senior center was curious to know what our liability is when seniors walk over from that path. And what can we do to let people know we are not liable. CIRMA suggested using signs that say, "not maintained by town-cross at own risk". We are more than welcome to call CIRMA to verbal suggestions but says that signs on amazon is perfectly fine too.

5.0 Discuss and act on upon year-end report to Board of Selectmen

Bernard would like to have a year-end summary report from all departments, date set for 12/16 @ 2:30pm

6.0 Adjournment

Meeting adjourned at 3:30 PM.

Respectfully Submitted,
Eilleen Weinstein, Recording Secretary