Meeting called to order at 7:02 P.M. by Chairman Keith LaPorte. Members present: Keith LaPorte, Tom Meyer, Dan DelBiondo, Marc Lang. Members absent: Shaun McCarthy (entered at 7:08 P.M.), Allyn Miller, Dan Moore. Also present: Recording Secretary Jean Reichard. There were no Public Comments.

In the absence of the Sexton, Tom read her report: since the last meeting there were 3 cremations, 3 full burials, with 3 burials scheduled on October 3rd. It was agreed to consider improving the sight lines at New Lebanon Cemetery.

Old Business: Tom presented a North Lebanon Cemetery Status and Task List. There is $15,441.00 left in that account. Survey is not yet complete. He sent a purchase order for the markers. Proposed name change was rejected. Good Ol’ Boys did the tree removal. Scattering section has been put on hold until plots will be sold. Discussion of screening. There will be no gate. Keith will get quote for entrance sign and directional signs. Follow-up needed for wall cleanup status. Action on driveway weeds tabled until next year. $500.00 down-payment went to CEMIFY. Trumbull and Liberty Hill restoration discussed. Keith will ask Jim Powers for quote on clean-up and split rail fence for Loomis Cemetery on Mack Rd.

New Business: It was noted the Commission cannot legally give out Birth and Death dates. 2020 meeting dates calendar will be presented at next meeting.

Motion to adjourn made by Marc, seconded by Dan D. passed by unanimous vote at 8:05 P.M.

Respectfully submitted, J. Reichard, Recording Secretary

RECEIVED
Time: 11:36 AM

Maryellen Wiczulek
Town Clerk
LEBANON, CT
13 September, 2019.

North Lebanon Cemetery. Status & "To Do" list

Capital Budget (acc't 220-00-439-2701 & 2702) North Lebanon Cemetery.
Amount remaining ..................$15,441

1. Survey & Map ..........................Contracted with CME..........................$ 940

2. Section markers.........................Purchase Order with Mercer Monument. $1600

3. Name change to "Ten-Mile River"....Rejected by Selectmen

4. Tree removal ..........................Completed, (except 1)........................... $2500

5. Scatter Section
   - Layout & include on map (Preserve future roadway & snow area)
   - Monument with names, dates etc.
   - Set price for scattering

6. Screening for equipment,
   vault truck & topsoil pile ................................................................. $$$$?

7. Gate......................................................................................... $$$$?

8. Entrance Sign "North Lebanon Cemetery, Established 2019"..........................$ 500 guess

9. Directional signs at key intersections..................................................$ 200 guess

10. Clean up walls & hill-top debris .......................................................$1000 guess

11. Weeds on driveway
13 September, 2019.

Cemetery Software for New Lebanon. Status & "To Do" list

Selectmen TIP budgets
  Install, digitize records, upload map New Leb. & North Leb. .................. $8,000
  Annual License ................................................................................. $1,500

Status
  • Survey & Map..................Completed. Paid FY18-19
  • We have contracted with CEMIFY. "Installation".............................$1,000
    Annual fee ......................................................................................$ 790
  • Software will identify Plot locations: not grave locations within a plot.
  • All New Lebanon Plot data has been put into a standard format.

To Do
  • Digitize plot data (about 1200 Plots)
  • Digitize individual data (about 4000 individual graves)
  • Format digital data into CEMIFY format

+-----------------------------------------------+

Trumbull & Liberty Hill Restoration. Status & "To Do" list

Budget. from Neglected Cemetery Grant............................................ $2500
          from misc. Cemetery Commission accounts ...................... $3260
          from Selectmen fund 415 (Town Improvement Project) ........ $5000
          Total.. $10,760

Status
  • Straighten, "right" & repair markers @ Trumbull & Liberty Hill.
    Purchase Order placed with Mercer Monuments ....................... $4750

To Do
  • Straighten, "right" & repair markers @ Goshen, Exeter & Center
  • Special marker repair (for complex breakage)