



TOWN OF LEBANON

579 EXETER ROAD
LEBANON, CT 06249-1506
Phone: 860.642.6100 ~ Fax: 860.642.7716

Town of Lebanon's Language Assistance Plan (LAP)

Lebanon, CT

Total Population: 7308

Language	Number LEP	Percentage of Total Population	Threshold Reached
Spanish	175	2.4%	None
French	124	1.7%	None
Polish, German, other Slavic	87	1.2%	None
Italian	23	.3%	None
Native North American	7	.1%	None
Other Unspecified	7	.1%	None

1.) Description of current language assistance measures and any plans for future measures.

The Town of Lebanon's Senior Transportation Program will provide interpretation through the use of Google Translate. Access Agency will be contacted to establish a relationship for an as needed basis of help in assisting individuals in need.

2.) Description of how LEP individuals are notified of the availability of language assistance.

We will display the Title VI Notice to the Public in the Lebanon Senior Center, Lebanon Town Hall, our Senior Vans, Lebanon Life (local publication), Town website (www.lebanontownhall.org) and the Senior Center's monthly newsletter – Seniors on the Green.

3.) Description of how the plan is reviews and updates.

The Town of Lebanon will review the LAP annually and review new census information as it becomes available. Will take under advisement any comments from our clients and community in regards to language assistance.

4.) Description of how employees are trained to provide language assistance.

Currently the Senior Transportation employees are instructed to contact the center's Director, Van Coordinator, or town hall's Administrative Assistant for assistance with interpretation.

5.) Listing of vital documents and a schedule for translation (if LEP populations exceed the 5% or 1000 person threshold).

The Town of Lebanon is less than 5% and less than 1000 person threshold.

Documents will be translated upon request.

*The Town of Lebanon is an equal opportunity provider and employer
and prohibits discrimination in its practices and policies on the basis of sex, race, religion or national origin*