

Town of Lebanon  
Safety Committee — Regular Meeting  
Monday, April 15, 2019 - 2:00 PM  
**Town Hall Conference Room**  
**MINUTES**

Members Present: Administrative Assistant Bernard Dennler, Highway Maintainer Brock Littlefield (arrived at 2:45 PM), Bob Cady (Lebanon Volunteer Fire Department), Library Assistant Donna Maheu, Materials Handler Benjamin Treiss, Senior Van Coordinator Eileen Weinstein, Assistant Tax Collector Kelly Lawer

**1.0 Call to Order**

Chair B. Dennler called the meeting to order at 2:10PM.

**2.0 Approval of Minutes from the January 14, 2019 regular meeting**

*B. Treiss MOVED to approve the minutes of the January 14, 2019 regular meeting. D. Maheu SECONDED.*

**MOTION CARRIED 6:0:0**

**3.0 Discussion by Department**

- **Police:** No representative for police present. B. Dennler stated that School Resource Officer Rob Magao was unable to attend and had not provided any notes regarding safety issues.
- **Fire:** R. Cady stated there were more issues to add since last meeting, including outside lights not working. Big hazard. B. Dennler stated Town was in contact with Eversource about possible power surge issues. R. Cady said backing up at night is very dangerous.
- **Library:** Wire from Christmas tree removed since last meeting. D. Maheu mentioned parking lot debris concerns.
- **Transfer Station:** B. Treiss said fire extinguishers need to be updated or be recharged. He also said safety poles need to be fixed or replaced. B. Dennler said he would have the Town handyman look at both issues.
- **Senior Center:** E. Weinstein talked about a slip and fall incident in the winter. B. Cady suggested the Town and Paradise discuss safety. B. Dennler said the path may need to be blocked off. He said CIRMA was notified about the incident. E. Weinstein also talked about the fire alarm incident due to kitchen pressure cooker going off. She said the Senior Center has no fire drill procedures and that the building was not

evacuated as visitors were informed it was a non-emergency. She said evacuation signs are not present in the building. Members discussed the need for fire marshal to perform inspections and for maps and drill procedures. Members asked about how to contact the fire marshal formally and about responsibilities of the marshal. Regulations need to be met. B. Dennler said the fire marshal had recently performed an inspection of the Public Works facility and more inspections were expected.

- **Public Works:** B. Littlefield arrived at 2:45 PM. He said a few of issues last mentioned have been addressed (ex: mounted fire extinguishers, removed 2x4 in doorway, door handles fixed). He said DPW members look up some regulations about electrical box in washbay so they started washing trucks outside but that led to DEEP complaint. Electrical box was addressed. He said there are no smoke detectors in the building and that the fire marshal said it was legal. R. Cady mentioned smoke detectors don't work well in garages like at public works.
- **Town Hall:** K. Lawer and B. Dennler discussed lack of fire drills or procedures for aggressive visitors.

### **3.0 Discussion with CIRMA representatives**

B. Dennler said the CIRMA rep. was unavailable due to a vehicle issue. He said insurance cards from CIRMA should be in the Selectmen's Office but have not been sent out. Escalated issue with CIRMA to get the cards out ASAP.

### **5.0 Adjournment**

*D. Maheu MOVED to adjourn the meeting at 3:10 PM. E. Weinstein SECONDED.*  
MOTION CARRIED 7:0:0

Respectfully Submitted,  
Eilleen Weinstein  
Recording Secretary