



Town of Lebanon
PLANNING AND ZONING COMMISSION
Regular Meeting Minutes
November 18, 2019, 7:00 p.m.
Town Hall Downstairs Conference Room
579 Exeter Road

Members: James Jahoda (Chair), Kathleen Smith (Vice Chair), Robin Chesmer, Francis Malozzi, Thomas Meyer, Keith LaPorte, Wayne Budney, Allyn Miller, Ethan Stearns (Alternate)

Also present: Town Planner Philip S. Chester, Catherine McCall (minutes), Thomas Benoit

I. CALL TO ORDER

The meeting was called to order by Chairman James Jahoda at 7:00 p.m.

II. NEW BUSINESS – No new business.

III. OLD BUSINESS

Design Review Application: John and Susan Williams, 1 West Town Street, Assessors Map 229, Lot 1. Rebuilding of ell and porch addition.

The Commission reviewed the application, including pictures, drawing and correspondence. K. Laporte recommended that the Village Green District Design Review Board evaluate the proposal. Members suggested that a better drawing be provided. Mr. Chester said he would set up another meeting with the Design Review Board on this project.

Motion made by K. LaPorte to table this item until the after the Village Green District Design Review Board has completed their assessment. T. Meyer seconded. Motion passed 6-1-0 with W. Budney voting against.

IV. 2020 PLAN OF CONSERVATION AND DEVELOPMENT (POCD)

Mr. Chester handed out a draft invitation to go out to town departments, boards and commissions asking them to meet with the Commission to discuss Lebanon's 2020 POCD to help determine town needs related to land use, housing, education, health, recreation, social services, economic development, public utilities, public protection, transportation and circulation, human resources, cultural and interpersonal communications and protection and preservation of agriculture. The Commission will be looking for current and 10-year goals and objectives of each agency and has set aside Saturday January 18, 2020 (9:00 am to 12:00 pm) and Tuesday January 21, 2019 (4:00-8:00 pm) to hold these meetings. Mr. Chester will send out invitations this week and coordinate the meeting schedules.

The Open Space POCD Subcommittee will meet Tuesday, December 3rd at 2:35 pm to discuss the FY 2020-21 capital budget request related to the Open Space Account and make recommendation at the December Commission meeting.

POCD materials including the resident survey results, open space map, cost-of-community services study, and other materials will be made available at the Winter Farmers Markets.

V. MEETING MINUTES

October 21, 2019 Regular Meeting Minutes - Minutes should be amended to remove the words 'J. Jahoda appointed' from the Called to Order item 'Meeting called to order by Chairman J. Jahoda at 7:00 pm J. Jahoda appointed'. Also, all references to 'Meyers' should be changed to 'Meyer'

Motion to approve the October 21, 2019 regular meeting minutes with the noted amendments made by T. Meyer and seconded by F. Malozzi. Motion passed.

VI. TOWN PLANNERS REPORT

Mr. Chester updated the Commission on enforcement matters; outstanding bonds and liens; submission of 2019-20 Farm Viability Grants; farmland preservation projects; and economic development.

VII. EXECUTIVE SESSION - None

VIII. COMMUNICATION -

Chairman Jahoda noted that Thomas Benoit submitted a letter of resignation as an alternate Commission member as he was elected to a full seat leaving a 2-year alternate vacancy to fill. Julie Chalifoux has written a letter of interest for the vacating alternate position.

Motion by K. LaPorte to appoint Julie Chalifoux as an alternate member to the Commission to fill the seat vacated by T. Benoit. T. Meyer seconded and motion passed.

IX. ADJOURNMENT

Motion to adjourn by K. LaPorte, seconded by F. Malozzi. Motion passed at 8:25 pm.

Respectfully submitted
Catherine McCall

Please see the minutes of subsequent meetings for approval of these minutes and any corrections hereto.