**Town of Lebanon**

**Jonathan Trumbull Library Building Committee**

**Regular Meeting**

**Town Hall Conference Room**

**Thursday, November 14, 2019--7 PM**

**Minutes**

In attendance: Jim Russo, Chairman; Maggie McCaw; Lisa Matson; Cathe McCall; Vin Shea; Chris Darrow; Matt Earls, Ex Officio;

1.0 Call to Order

 The meeting was called to order at 7:01 by the chairman, Jim Russo.

2.0 Public Comment--None

3.0 Consider and act upon the minutes from the October 23, 2019 Regular Meeting.

Motion by Maggie, second by Vin--Vote-- five ayes, Cathe abstain, motion carried.

4.0 Correspondence:

1. Copy of the CT federation of Planning and Zoning Newsletter: Appellate Court clarification of what a public meeting versus a gathering.
2. Board of Selectman letter-no money in bank from trust, but it is forthcoming.

The library grant has been extended to Jan. 2021.

We have funds for the rest of this schematic design phase.

Before we go into the next phase, we need to form a contract.

Christmas tree discussion.

5.0 New Business:

 Consider and Act upon Proposed Schedule of Meetings for Calendar Year 2020.

 Motion to approve the schedule as revised.

 Motion by Maggie, second by Berkeley. Motion passed unanimously.

6.0 Continue discussions related to the New Schematic Design of proposed Project.

1. Design Sub Committee met with Jay last week and finalizing footprint of interior. Subcommittee will schedule another meeting with our Architect prior to our December Meeting.
2. Jim Russo stated that our committed needs to finalize schematic design shortly and proceed with Design Development Phase in January.
3. Discussion related to relocation of Library during Construction Phase followed. It was decided to wait until all newly elected officials, committee members and commission members take office on the 19th to review location.

7.0 Review and Approval of Invoices

None

8.0 Adjournment

 Motion by Cathe, second by Maggie --Vote all ayes, motion carried.

Meeting adjourned at 7:40 PM.

Respectfully Submitted,

Lisa Matson, Secretary