

Town of Lebanon  
Jonathan Trumbull Library Building Committee  
Regular Meeting  
Town Hall Conference Room  
Thursday, May 9, 2019 – 7 PM

MINUTES

In attendance: Jim Russo, Maggie McCaw, Vin Shea, Chris Darrow, Matt Earls, Cathe McCall, Berkeley Novasad,

Guests: Jay Willerup-Jacunski Humes Architects, LLC

1.0 Call to Order 7:03

2.0 Public Comment-None

3.0 Consider and act upon the minutes from the April 24, 2019 Regular Meeting.

- Motion by Cathe McCall, 2nd by Vincent Shea - Approved 5-0-1

4.0 Continue discussions related to New Schematic Design of proposed Project.

- Jay Willerup up did contact Tom Newman from the State Library Board (whom has retired has of this meeting) and Mr. Newman stated that his office is aware of the delays to date of our Project and his office will cooperate with our Town with the review of the revised Schematic Drawings and related revised Program Analysis. Kendal Wiggins will be the short-term contact at his office.
- Since last meeting, Library Director and Architect have meet and in the process of establishing new program analysis. Copies of this document, which is not 100% completed, was distributed to board members. Documentation of existing Library Layout, Heights of Stacks and actual count of Volumes is also a work in progress.
- Matt Earls commented that he is focusing upon the configurations of Reading Rooms, Study Rooms, Community Areas and Alcoves for inclusion within the new Library Layout.
- Town Planner was contacted by Design Team and recommended that current side line set back dimensions be followed accordingly. For the record, the actual east elevation of the library (Rt 87) is non confirming with current regulations. Board follows Architects/Town Planner recommendations.
- Discussions of possible Café with new facilities was discussed. To be reviewed again after computations of actual space requirements of revised Schematic Design are compiled.

5.0 New Business.:

- a. Professional Contract Agreement with Jacunski Humes Architects, LLC:

- The agreement was sent to the Board of selectmen has been executed by both Parties since last meeting.

b. Additional items: NONE

6.0 Review and Approval of Invoices-None

7.0 Adjournment: Motion by Chris Darrow, 2<sup>nd</sup> by Matt Earls. Approved 6-0-0

Motion by Cathe, second by Matt--Unanimous

Respectfully Submitted,

A handwritten signature in black ink that reads "James R. Russo". The signature is written in a cursive, flowing style.

James Russo

Chairman