



Jonathan Trumbull Library

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Jonathan Trumbull Library

February 20th, 2020

Regular Meeting – Board of Trustees

Lebanon Town Hall

Present: Cathe McCall, Maureen McCall, Janice Knudsen, Colleen Meese, Bill Goba, Eilleen Weinsteiniger, Michelle Kersey, Berkeley Nowosad and Library Directors Matt Earls and Frances McGrath

The meeting was called to order at 7:00 by the chairman, Cathe McCall.

Minutes to the January 16th regular meeting – Motion (Janice Knudsen/Michelle Kersey) to accept the minutes as presented. The motion passed with two abstentions.

Correspondence – None

Director's Report – Matt reported.

- Clarification – The library need not be closed on April 13th, the Monday after Easter. It is not a holiday. The library will be closed on July 4th which is a Saturday. The town employees get July 3rd off for the holiday and the library is already closed on Friday.
- Friends of JTL – Jacqui Ramsey has volunteered to run the next book sale and Matt assures us that one will be held.
- 2019-2020 Budget – numbers distributed.
- Personnel - Matt had broached the subject of hiring a Program Coordinator with the selectmen but they suggested that he hire a contractor instead. Motion (Berkeley Nowosad/Michelle Kersey) to approve that Matt contract for services of an independent contractor for program coordination. The motion carried unanimously. Kathleen Plante has been a Library Aide for 14 years and would like to be promoted to Senior Library Aide. Motion (Eilleen Weinsteiniger/Colleen Meese) that Kathleen Plante be moved to Senior Library Aide with an increase in salary accordingly. The motion carried unanimously.

- Facilities – Furnace in the nonfiction room is no longer working and the room is now heated with electric – and tea is available both upstairs and downstairs.
- Circulation – is still looking good.
- Program Highlights – January total for attendees at children’s programs was up from 280 in December to 311 for the 32 programs. There were 14 adult programs with 108 in attendance.
- Upcoming events:
 - *Hot Chicks With Sticks* – Monday, March 2nd, 16th and 30th
 - **Every** Tuesday Films – at 2:00 P.M. – check the schedule
 - Job Search Work Group – Tuesdays at 6:00 P.M.
 - Adult Craft Night – Tuesday, March 3rd
 - Dr. Myriah Hinchey – *Living Naturally* – Thursday, March 5th
 - Yoga and Meditation – Monday, March 9th and 23rd
 - “Ringrose and Freeman” – St. Patrick’s Day Concert – Tuesday, March 10th
 - Game Night – Thursday, March 12th – Qwirkle
 - Book Discussion Group – Tuesday, March 17th (combined with LHS Book Club)
 - Liz Cornish – *New Season in Life* – Thursday, March 19th
 - *Equinox and the Arts XXV* – March 21st – April 16th
 - Dr. Benfield – *Around the World in 80 Gardens* – Tuesday, March 24th
 - Door Stoppers – Thursday, March 26th
 - Sabena Escott QPR Training – Tuesday, March 31st
 - Job Search Work Group – Weekly on Tuesdays – 6:00 P.M.
 - Just Teens @ the Library – Thursdays – 5:30 P.M.

Young People’s Director’s Report – Fran distributed the list of programs for the upcoming month, some of which overlap those above. They are listed below. Fran has been busy ordering books. Jim Mello made a donation for books in memory of his wife Cindy and Fran is fulfilling that request. Saturdays are ramping up. Museum of SECT will be presenting a program, many others are being planned, summer reading is pretty well laid out and Fran is willing to present a program no matter how many or how few children are interested.

- ***Equinox and the Arts – FOR KIDS!!***
- ***Time for Stories*** on Monday the 2nd, 9th, 16, 23rd and 30th
- ***Homeschoolers program*** on Monday the 2nd, 9th, 16, 23rd and 30th
- ***Chess Club*** on 1st and 3rd Tuesdays
- ***Tuesdays at the Library for Kids 5-9*** on March 3rd, 10th, 17th, 24th and 31st
- ***Dungeons and Dragons*** on Tuesdays the 3rd, 10th and 24th and Saturdays the 14th, 21st and 28th
- ***Read, Rock & Rhyme*** on Wednesdays
- ***Lego Building*** – Wednesdays, March 4th and 18th
- ***Craft Time*** – Wednesdays, March 4th, 11th, 18th and 25th
- ***Tween Thursdays*** on Thursday, March 5th, 12th, 19th and 26th
- ***Just Teens @ the Library*** – Thursday March 5th, 12th, 19th and 26th

- ***Magic: The Gathering*** – Tuesdays March 10th and 24th
- ***St. Patrick's Day Activity*** – March 7th
- ***Pi Day*** – Saturday March 14th
- ***Beyblade/Lego Club*** – Saturday, March 21st
- ***JTL Nutmeg Book Club*** – Wednesday, March 25th
- ***Storytime for all Ages*** on Saturday, February 15th

Bylaws – Job descriptions need review.

Budget – Matt presented a revised budget that was a result of updated medical premium information and salary adjustments. Motion (Maureen McCall/Eileen Weinstein) to adopt the proposed budget as presented of \$358,484 with a town appropriation of \$298,484 for the 2020-2021 fiscal year. The motion passed unanimously.

Building Committee – Matt is working on a relocation plan.

Unfinished Business – Nothing to deal with.

New Business – None

Hearing no other business, motion made (Maureen McCall/Berkeley Nowosad) to adjourn at 7:54. The motion passed unanimously.

Respectfully submitted,
Maureen D. McCall, Secretary