



Jonathan Trumbull Library

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www.lebanonctlibrary.org

Jonathan Trumbull Library

January 16th, 2020

Regular Meeting – Board of Trustees

Lebanon Town Hall

Present: Cathe McCall, Maureen McCall, Janice Knudsen, Colleen Meese, Bill Goba, Berkeley Nowosad and Library Directors Matt Earls and Frances McGrath

The meeting was called to order at 7:00 by the chairman, Cathe McCall.

Minutes to the December 5th special meeting – Motion (Janice Knudsen/Colleen Meese) to accept the minutes as presented. The motion passed with one abstention.

Correspondence – Letter from ACLB and Diane McCall's resignation from the board. Matt passed around several newspaper articles on the library activities and about Frances.

Frances McGrath was introduced to the entire board.

Director's Report – Matt reported.

- 2019-2020 Budget – numbers distributed. We have spent about 88% of the six-month allocation for the first half of the fiscal year. Several of the line items were moved to different 'buckets' and some numbers might appear to be skewed. The market is doing well so our invested funds are doing well.
- The following are the dates that the library will be closed in 2020:
 - Monday January 20th – Martin Luther King Day
 - Monday February 17th – President's Day
 - Monday April 13th – for Easter
 - Monday May 25th – Memorial Day
 - Saturday July 4th – Independence Day
 - Monday September 7th – Labor Day
 - Monday October 12th – Columbus Day
 - Wednesday November 11th – Veteran's Day

- Thursday November 26th – Thanksgiving
- Thursday December 24th – Christmas Eve
- Christmas Day will be a floating holiday for union employees
- Facilities – The pitless adapter in the well failed – this was repaired by the town.
- Circulation – was up in November but down a little in December.
- Program Highlights – December total for attendees at children’s programs was 280 (218 in December 2018) and adult programs for December is 85, down from 109 in 2018.
- Personnel – Frances has moved up to Linda’s position and Matt is interviewing for a program coordinator for the adult programs. Fran is in grad school working on her MLS. The programs are ready for January because Fran worked on them during the holiday break but with school back in session, it is important to fill that position.
- Upcoming events:
 - *Take Your Child to the Library Day* – Saturday, February 1st
 - *Hot Chicks With Sticks* – Monday, February 3rd and 24th
 - First Tuesday Film – “*The Peanut Butter Falcon*” – Tuesday, February 4th
 - Job Search Work Group – Tuesdays at 6:00 P.M.
 - Waste Reduction Roundtable – Tuesday, February 4th
 - Just Teens @ the Library! – Wednesdays at 5:00 P.M.
 - Accountability Group – Thursday, February 6th and 20th
 - Valentine Craft for Adults – Thursday, February 6th
 - Yoga and Meditation – Monday, February 10th and 24th
 - Film Series (without Joy) – “*Thelma and Louise*” – Tuesday, February 11th
 - Friends of Jonathan Trumbull Library – Tuesday, February 11th
 - Fitting Class with Nancy Galo – Thursday, February 13th
 - Book Discussion Group – *A Dog’s Way Home* – Tuesday, February 18th
 - Game Night – *Apples to Apples* – Thursday, February 20th
 - Travelogue with Marge Nichols – Tuesday, February 25th
 - Device Night – Thursday, December 26th
 - Door Stoppers – Thursday, February 27th
 - Artist of the Month – Marja Gina Prewitt – artwork on display through the month of February

Young People’s Director’s Report – Fran distributed the list of programs for the upcoming month, some of which overlap those above. It includes:

- *Take Your Child to The Library Day* on Saturday, February 1st
- *Time for Stories* on Monday the 3rd, 10th and 24th
- *Homeschoolers program* on Monday the 3rd, 10th and 24th
- *Chess Club* on 1st and 3rd Tuesdays
- *Tuesdays at the Library for Kids* on February 4th, 11th, 18th and 25th
- *Read, Rock & Rhyme* on Wednesdays
- *Dungeons and Dragons* on Tuesday the 4th and 25th and Saturday the 1st, 8th and 29th

- ***Dungeons and Dragons Fantasy Map Building*** on Tuesday the 11th and Saturday the 15th
- ***Lego Building*** on Wednesday, February 1st
- ***Lego Club*** on Saturday the 8th
- ***World Read-Aloud Day*** on Wednesday the 5th, February 5th, 12th, 19th and 26th
- ***Craft Time*** on Wednesday the 12th, 19th and 26th
- ***Just Teens @ the Library*** – Wednesday, February 5th, 12th, 19th and 26th
- ***Tween Thursdays*** on Thursday, February 6th, 13th, 20th and 27th
- ***Magic the Gathering Club*** on Tuesday, February 11th and 25th
- ***JTL Nutmeg Book Club*** on Wednesday, February 19th
- ***Storytime for all Ages*** on Saturday, February 15th
- ***Museum of SECT: from Fossils to Footprints*** Saturday, February 22nd
- ***Leap Day Party!*** Saturday, February 29th

Bylaws – Job descriptions need review. No town handbook available.

Budget – Matt presented the budget that was recommended by the Budget subcommittee. Motion (Maureen McCall/Berkeley Nowosad) to adopt the proposed budget as presented of \$362,264 with a town appropriation of \$302,264 for the 2020-2021 fiscal year.

Building Committee – Matt said that the schematic designs phase is done. Next will be the cost estimate and the optimistic view is that groundbreaking will begin in the Fall. Talks are being done about temporary space.

Friends – next meeting is on February 11th. The Equinox Art Show will be discussed.

Unfinished Business – Nothing to deal with.

New Business – The Planning and Zoning Commission is working on the Lebanon Town 10-Year Plan for Conservation and Development and are looking for our input. Discussion followed. We would like more hours, to keep up with technology, to expand services and perhaps have a ‘maker’s space’. Matt will be meeting with them next Tuesday at 5:30.

Hearing no other business, motion made (Maureen McCall/Colleen Meese) to adjourn at 8:08. The motion passed unanimously.

Respectfully submitted,
Maureen D. McCall, Secretary