



Jonathan Trumbull Library

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Jonathan Trumbull Library

March 21st, 2019

Regular Meeting – Board of Trustees

Lebanon Town Hall

Present: Cathe McCall, Diane McCall, Maureen McCall, Colleen Meese, Michelle Kersey, Berkeley Nowosad, Mary Withey, and Library Directors Matt Earls and Linda Slate

The meeting was called to order at 7:00 by the chairman, Cathe McCall.

Minutes to the February 21st regular meeting – Motion (Diane McCall/Mary Withey) to accept the minutes as presented. The motion passed with none opposed and one abstention.

Correspondence – None

Director's Report – Matt reported.

- Strategic Overview – Matt working on overview for the programs for adults and children. He has been using the Helen Krause Fund for those and is about half way through that fund. They have noticed a drop in younger children's attendance and there was question as to the demographics. It was suggested that some drop could be due to the new pre-school program at the school. While there has been a drop in *Time for Stories* and *Read, Rock & Rhyme*, Matt noted that the rest of the programs for children have fantastic numbers attending.
- Budget and Finance report not due until the April meeting (quarterly reporting)
- Personnel – No staff meeting this month – Matt tries to work them around the three-day weekends.
- Matt took Narcan training on March 13th and will be attending the CLA Conference held in Groton on April 29th and 30th with Linda. He has applied for a leadership conference in August and will apply for a \$700 scholarship from CLA if he is accepted.
- Facilities – There was again trouble with silt in the valve in the men's toilet. The spring in the grandfather clock is shot and we will hold off getting any work done on it until after building renovation.
- Circulation – Numbers are good and again over last year's numbers. Matt itemized the adult statistics for the month of February for the board.
- HTA Fund – Matt and Cathe drafted a letter to Hume to try to get the reinstatement of the grant for the building committee. They have asked for a lump sum up front and for \$250,000 be forgiven each year for five years and Hume emailed Matt back

that yes, and Deutsche Bank, the administrator, will take care of that. Betsy also spoke with Hume about the usual grant that we receive, and Hume told Deutsche Bank to give us everything we asked for. Matt noted that he had asked for a tree house mural. He also noted that we are still awaiting the delivery of our new book carts. We have received one so far which needs some modification.

- Programs – Cathe noted that there was a roomful of youth at last Saturday’s event which was *Magic the Gathering*. Teenagers are really into this game and the company gave Matt about 20 starter packs. He also ‘hired’ a judge as there are lots of rules (the rule book has about 300 pages) and a judge is a good thing to have. In May there is another release and Matt will re-schedule this program.
- Matt distributed the list of upcoming adult events:
 - Hot Chicks with Sticks – April 1st and 15th
 - First Tuesday Films – *Bohemian Rhapsody* – April 2nd
 - Yoga with Karen – April 4th and 18th
 - Yoga and Meditation – April 8th and 29th
 - *The Keely Cabaret* – April 9th
 - *Embracing the Journey of Autism* – April 9th
 - Wednesday Movie – *The Wife* – April 10th
 - Family Game Night – *Codenames* – April 11th
 - Friends of JTL Meeting – April 11th
 - Book Discussion – *The Seven Daughters of Eve* – April 16th
 - Device Night – April 25th
 - *Bobcats in CT: Wildlife Presentation by Susan Robinson from DEEP* – April 25th
 - *Vaudeville Revue* – April 30th
 - *Equinox and the Arts XXIV* – now until April 11th

Matt expects the three major events (Keely Cabaret, Bobcats and Vaudeville Revue to have good attendance)

Young People’s Director’s Report – Linda reported that the April programming schedule includes the usual: *Time for Stories, Read, Rock & Rhyme, LEGO Building, Pokemon Club, and Homeschoolers Making STEAM. Peeps Nests* on April 6th requires registration. In addition, *Pixel Art* will be enjoyed on April 15th, *Chess with Matt* on April 16th, *Movie: Spider-Man into the Spider-Verse* on April 17th, *Denison Pequotsepos Nature Center: Nature’s Eggs* on April 20th and *Marshmallow and Toothpick Structures* on April 23rd. Since the last meeting 267 people attended 11 programs with *Riverside Reptiles* drawing a HUGE crowd. Summer reading plans are underway with this year’s theme being a *Universe of Stories*. This program begins on June 17th and runs through August 10th. In this year, 2019, America celebrates the 50th anniversary of the Apollo Moon Landing which will tie in perfectly to that theme. In conjunction with the *Equinox and the Arts* show, about 20 youth have entered art that has been displayed in the Young People’s Library. The children are enjoying the new train table and play area.

Bylaws – The updated packets were distributed. Maureen noted that in conjunction with the update to the gift policy, the request form was added as Appendix M at the end of the manual.

Budget – Cathe reported that she arrived just before the expected 10:30 presentation time at the Board of Finance Committee meeting and found that Matt was almost done. Matt

said that he let them know that we are asking for a 2% increase. He also noted that they should expect that we'll be asking to have the library opened on Fridays at some point soon.

Building Committee – Berkeley reported that we are in a 21-day waiting period for the finalization of the acquisition of the deed. Then the committee will have to re-engage an architect and begin the process again.

Friends of JTL – Next meeting is April 11th and the reception for the *Equinox and the Arts* is tomorrow evening beginning at 7:00. They are hoping for donations of finger foods.

Unfinished Business – Nothing to report

New Business – As Maureen and Cathe will be out of town in May, it was decided that Cathe would cancel the May meeting.

Hearing no other business, motion made (Maureen McCall/Michelle Kersey) to adjourn at 7:32. The motion passed unanimously.

Respectfully submitted,
Maureen D. McCall, Secretary