



Jonathan Trumbull Library

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Jonathan Trumbull Library

July 18th, 2019

Regular Meeting – Board of Trustees

Lebanon Town Hall

Present: Cathe McCall, Diane McCall, Maureen McCall, Colleen Meese, Berkeley Nowosad, Mary Withey, Eilleen Weinstein, Michelle Kersey, Bill Goba and Library Directors Matt Earls and Linda Slate

The meeting was called to order at 7:01 by the chairman, Cathe McCall.

Minutes to the June 20th regular meeting – Motion (Diane McCall/Mary Withey) to accept the minutes as presented. The motion passed with none opposed and two abstentions.

Correspondence – None

Director's Report – Matt reported.

- Programs – are occurring every day that the library is opened. There were 45 in attendance at the *Hamilton* karaoke event. Another karaoke event is planned for September with other Broadway hits. As most of the other events drew lots of boys, it was good to see the number of girls attending the karaoke. Currently as we are meeting here, there are about 75 people attending the *Ludmila Ritz* - Local Author Reading event.
- Summer Reading – Patrons are writing reviews which are being hung in the library. When a review is done, the patrons are entered into a drawing for prizes. Amazon gift cards are going to the teens and adults are receiving plants from Pride's Corner.
- E-rate – Federal funding is available to be used for cables, switches, etc. for the expansion project of the library. There was much discussion on this topic. Matt will investigate to find out more information. Bill Meese, who has expertise in this matter, has suggested that we hire a consultant who is knowledgeable and would help write the grant for a fee of approximately 20% of what is received.
- Matt saved \$750 on RBdigital magazines.
- Facilities – Harry Eck is attempting to find a part for the clock. Eilleen let Matt know that her husband Karl can reproduce that part in his shop. There was another toilet leak. Bill Johnson is the maintenance man and very adept at fixing anything. Bill and Matt ran a CATV wire to the programming room. Matt purchased two large fans.

- Upcoming Events include Rubik's Cube Extravaganza and Scrabble as well as the usual Knitters, Chess, Yoga, Book Discussion, Device Night and Magic. On August 29th, a one-act play will be staged featuring 'Herman Melville'.
- Budget and Finance report – Matt said that the budget is fine. He is a little over on books and videos and Linda is a little under budget on videos. Games did not have its own line item but have been added and are a big hit with the children. Matt will bring us an up-to-date report at our next meeting.
- Circulation – Matt is encouraged that circulation is up. Understandably it is now summer and school got out a week earlier than last year. Also with the number of special events, there are patrons in the library much more often.
- Programs and Publicity – Matt distributed the statistics for the programs in June. 76 attended the eight adult programs.
- Matt distributed the list of upcoming events, some of which overlap Linda's below:
 - Rubik's Cube Extravaganza – August 3rd
 - Hot Chicks with Sticks – August 5th and 19th
 - Chess with Matt – August 6th and 20th
 - Scrabble Tournament – August 8th
 - Dungeons and Dragons – August 10th and 17th
 - Yoga and Meditation – August 12th
 - Book Discussion Planning Meeting – August 20th
 - Device Night – August 22nd
 - *Magic the Gathering Pauper Draft* – August 27th
 - Sailing Towards my Father – one act play – August 29th
 - *CT Author's Trail* – Liz Mugavero – September 17th

Young People's Director's Report – Linda let us know that she will have the attendance totals for summer events at the end of August. The comedian/magician was a big hit in July. The Museum of S.E. CT visited in July and will be coming back. Four harmonica lessons will be scheduled with Don Donegan for those receiving the donated Hohner Special 20 C harmonicas. Amy Witherell has offered to run the Nutmeg Book Club which will include the book club itself and snacks. *Read and Bead* is a huge hit with 198 children signed up so far. Linda distributed the list of programs for the upcoming month. She reported that the August programming schedule includes the usual: ***Time for Stories, Read, Rock & Rhyme, LEGO Building, Pokemon Club, and Playtime at JTL.*** Additionally, scheduled are ***Local Author Writing Workshop*** on August 1st, ***Rubik's Cube Extravaganza*** on August 3rd, ***Chess with Matt*** on August 6th and 20th, ***Animal Embassy: Over the Moon Animal Adventure*** on August 8th, ***Dungeons and Dragons Campaign*** on August 10th and 17th, ***Get Slimed!*** on August 12th, ***Denison Pequotsepos Nature Center: Full Moon Wildlife*** on August 13th, ***Judi Ann Jones aka ENERGIZER Circus Flow Arts*** on August 15th, ***Beginning Harmonica*** on August 19th and 26th and September 9th and 16th, ***JTL Nutmeg Book Club*** on August 21st, ***Modular Origami Transforming Stars*** on August 23rd and ***Magic the Gathering – Pauper Draft*** on August 27th.

Bylaws – Nothing to report

Personnel – The committee will meet on August 6th at 6:00 P.M. to discuss the director's review, place to be determined.

Library Trust Fund – Nothing to report.

Building Committee – Has not met since our last meeting. The fire marshall said that he cannot meet without plans and the plans have not yet been finalized.

Friends of JTL – Are meeting in August. Many thanks to Guthrie Dinda for cheerfully carrying all the boxes of books across to the Community Center.

Unfinished Business – Motion (Maureen McCall/Berkeley Nowosad) to cancel August's meeting. The motion carried with none opposed.

New Business – There was some discussion on the unfortunate event where a sick child threw up on another. Mary will bring some procedures that were taught to teachers to the staff for training purposes. Charter – Cathe had gleaned those items that would affect the library board. Concerns will be brought to the Charter Commission at their next meeting so that our role in hiring can be clarified.

Hearing no other business, motion made (Michelle Kersey/Mary Withey) to adjourn at 8:05. The motion passed unanimously.

Respectfully submitted,
Maureen D. McCall, Secretary