

**Town of Lebanon
Board of Trustees for the
Jonathan Trumbull Jr. House Museum Board LLC
MINUTES
Regular Meeting
Tuesday, February 26, 2019 at 4:00 p.m.
Town Hall Upper Conference Room**

Present: S. Martin, M. McCaw, P. Hedwall, T. Smith, D. Moore
Absent: L. Hogan Ruckdeschel

1.0 The meeting was called to order at 4:07 pm..

2.0 Minutes. Discuss and act on:

2.1 (Hedwall/McCaw) made a motion to accept the February 6, 2019 Special Meeting Minutes with the addition "6.0 The meeting was adjourned at 4:07 pm with unanimous approval.". Approved unanimously.

3.0 Old Business. Discuss and act on:

3.1 Review Finance reports – none to review; budget in process

3.2 Status of Minor Repair Funding Request – awaiting response.

3.3 Status of Couch Upholstery and Matching Pianoforte Cover –P. Hedwall to make matching cover for pianoforte stool

3.4 Status of Pianoforte – need to contact Fallon & Wilkinson. M. McCaw to start research

4.0 New Business. Discuss and act on:

4.1 Program planning for 2019 school groups are scheduled. Next LHS Consortium Meeting is on March 11, 2019. S. Martin will be out of town.

4.2 Reimbursements – none

4.3 Invoices to Pay – none

4.4 Directors' Job Description and Salary – the change in job requirements and the lack of increase in salary since 2009 need to be addressed. S. Martin to discuss with B. Petrie/Selectmen for approval of changes in 2019/2020 budget.

4.5 Status of House and Grounds – task list to be updated and sent to all.

5.0 The date of the next Regular Meeting is March 26, 2019.

6.0 the meeting was adjourned at 4:47 pm.

Sherri-Ann Martin
Chairman and Secretary