

**Board of Selectmen
Special Meeting
June 11, 2020 — 5:00 PM
TOWN HALL & TELECONFERENCE
MINUTES**

Members Present: First Selectman Kevin Cwikla and Selectman Kathleen Smith

Others Present: Bernard Dennler (Administrative Assistant and Teleconference Host); Kelly Lawer (Tax Collector); Brandon Handfield (Yantic River Consultants)

1.0 Call to Order

K. Cwikla called the meeting to order at 5:00 PM.

2.0 Discuss and act on awarding the contract for the Smith Road culvert replacement project

K. Cwikla said the Town had received seven bids for the Smith Road project. B. Handfield said the range of bids was between \$196,000 and over \$400,000. B. Handfield said pre-cast deliveries are being delayed and it will be about 16 weeks before Pazz will be able to obtain it. K. Smith asked if work can begin before then. He said that some work could begin a few weeks before but the bulk of the work will likely take place between October and November

K. Smith MOVED to award the contract for the Smith Road Culvert replacement project to Pazz Construction for \$196,000. K. Cwikla SECONDED.

MOTION CARRIED 2:0

3.0 Discuss and act on OpenGov software for Building, Planning, and Assessor

The Selectmen reviewed the proposal for OpenGov software as discussed at the previous Board of Selectmen meeting. K. Cwikla noted that he had spoken to former Selectman John Bendoraitis who developed the software the Town currently uses. According to K. Cwikla, J. Bendoraitis supports the Town transitioning to OpenGov.

K. Smith MOVED to recommend that the Board of Finance consider financing for the OpenGov Building software. K. Cwikla SECONDED.

MOTION CARRIED 2:0

4.0 Discuss and act on authorizing TIP expenditure for Senior Center computer monitors

B. Dennler said the Senior Center had been provided two new desktop computer units but they did not have compatible monitors available due to the age of the existing computers at the Center. He said Senior Center Director Darcy Battye had previously requested funds from TIP to cover expenses related to the purchase of new computers. He said he could get monitors and the necessary cables for a total of about \$300.

K. Smith MOVED to authorize up to \$300 from TIP to pay for the purchase of computer monitors and cables at the Senior Center. K. Cwikla SECONDED.

MOTION CARRIED 2:0

5.0 Discuss and act on approving the 2019-2020 suspense list

Tax Collector K. Lawer presented the 2019-2020 suspense list which must be signed by the Selectmen.

K. Smith MOVED to approve the 2019-2020 suspense list as presented by Tax Collector K. Lawer. K. Cwikla SECONDED.

MOTION CARRIED 2:0

6.0 Adjourn

Meeting adjourned at 5:11 PM.

Respectfully submitted,
Kevin T. Cwikla
First Selectman