

**Board of Selectmen
Special Meeting
February 13, 2020
TOWN HALL — 4:00 PM
MINUTES**

Members Present: First Selectman Kevin Cwikla, Selectmen Kathleen Smith and Glen Coutu

Others Present: Administrative Assistant Bernard Dennler; Allen Olenick of the Lebanon Volunteer Fire Department; Tyler Millix of Tolland County Mutual Aid Fire Service Inc; resident Kenneth Lavoie

1.0 Call to Order

K. Cwikla called the meeting to order at 4:00 PM.

2.0 Discuss and act upon authorizing a new contract for dispatch services

Allen Olenick stated that the LVFD had voted in favor of recommending that the Board of Selectmen sign a contract with Tolland County Mutual Aid Fire Service for dispatch services instead of renewing the contract with the Willimantic Switchboard Fire Chief's Association. T. Millix of TCMAFS explained that the change would be effective July 1, 2020 and the town would need to complete a change of service form given to the state before then.

G. Coutu MOVED to authorize the First Selectman to sign a contract with Tolland County Mutual Aid Fire Service Inc for 911 dispatch services, effective July 1, 2020. K. Smith SECONDED.

MOTION CARRIED 3:0

3.0 Appointments

3.1 Re-appoint Thomas Meyer and Daniel Del Biondo to the Cemetery Commission with terms to expire February 1, 2023

G. Coutu MOVED to re-appoint Thomas Meyer and Daniel Del Biondo to the Cemetery Commission with terms to expire February 1, 2023. K. Smith SECONDED.

MOTION CARRIED 3:0

3.2 Re-appoint Geraldine McCaw, Jane Cady, and Elizabeth Shilosky to the Commission on Aging with terms to expire January 1, 2023

B. Dennler noted that the terms previously would expire in February for the COA, but future terms require an expiration date of January to be in line with the Town of Lebanon Charter as passed in November 2019

G. Coutu MOVED to re-appoint Geraldine McCaw, Jane Cady, and Elizabeth Shilosky to the Commission on Aging with terms to expire January 1, 2023. K. Smith SECONDED.

MOTION CARRIED 3:0

4.0 Discuss and act upon the hire of an Accounting Technician

B. Dennler stated that interviews had been held to hire a new accounting technician to perform bank reconciliations to replace an employee who had vacated the position.

G. Coutu MOVED to hire Kerry Fonseca as a part-time accounting technician at an hourly rate of \$22.88 per hour. K. Smith SECONDED.

MOTION CARRIED 3:0

5.0 Adjournment

The meeting adjourned at 4:10 PM.

Respectfully submitted,

Bernard W. Dennler III
Administrative Assistant