

Lebanon Board of Finance

Minutes of Special Meeting on February 29, 2020

Town Hall

Members Attending: Liz Charron (Chairman), Meghan Bruce, David Scata, Diane Malozzi, Gregg Lafontaine, AJ Dunnack, Tony Tyler (Alternate), Mike Nintean (Alternate)

Members Absent: Vin Shea (Alternate)

- A. The meeting was called to order by L. Charron at 8:30 AM. L. Charron identified that Mike Nintean would sit for AJ Dunnack. AJ Dunnack arrived and took seat at 8:34.
- B. The following departments were discussed. After each department, public comment was solicited; public comments are noted:

Department	Comments
Dept 400 Legal	Ongoing expenses with Town Green & Church property. Some upcoming bargaining with Town Hall, Library and DPW employees.
Fire Department response to 2/29 questions during their presentations	Provided estimates to repair 1996 Tanker \$70K-\$90K which is currently scheduled to be replaced in 4-5 years. New replacement target for frontline apparatus is 15 yrs. New truck would be \$275K-\$300K with an estimated 20 yr life. LFVD will bring recommendation of new truck to BOS to act on.
Dept 401 Selectmen	Mainly 2% wages. Increase to temp wages offset by decrease salaries to reflect backup of people out.
Dept 415 Computer Services	Increases all software driven. Investigating bringing payroll internally as cost savings. Increases with Tax collector and town planner.
Dept 417 Town Hall	Adding 2 photo copiers. Looking to centralize copier contracts.
426 Fire Safety Complex	Increase to Repair and maintenance \$600 was previously in Buildings and grounds
Dept 430 Public Works Dept	Suggest eliminate 429 (tree warden) and make line in 430. Misc services would cover tree maintenance going forward, increased from \$16K to \$71K. Catch basin cleaning was previously part of TIP. Added wash bay waste disposal (DEEP requirement) Salaries up 2% , updated overtime projections. Capital 8.5 miles of road resurfacing and lining, Temp salt shed (DEEP compliance) Update radios to go onto State Radio system. Would eliminate need for town to update communication infrastructure in future. Will only need to maintain subscriber units.

Dept 433 Snow Removal	Will be average of past years. Anticipate salt cost increase as salt contractor needs to relocate. BOE snow removal contract in place for coming year. Need to repair truck bodies for snow.
Dept 429 Tree Warden	See moving to 430
Dept 431 Buildings and Grounds	NO major changes
Dept 425 Building Dept	Request for salary step increase redirected to BOS. Otherwise flat
Dept 441 Health	Contracted
Fund 204 Community Center	Request increase from Gen Fund (\$5000) to offset loss of rentals. Discussed ongoing and potential capital projects.
Fund 205 Animal Control	Contracted
Fund 208 Town Improvement Plan (TIP)	Reviewed updated TIP request schedule
Fund 228 Emergency Management	Request increase from Gen Fund (\$10000) for salary increase, redirected to BOS. Need to develop Emergency management plan to comply with state.

C. L. Charron adjourned the meeting at 11:18 AM

Respectfully Submitted,
Gregg Lafontaine
Secretary