

Lebanon Board of Finance
Minutes of Special Meeting on April 16, 2020
Remote meeting Via Zoom & Phone

Members Attending: Liz Charron (Chairman), Meghan Bruce, David Scata, Diane Malozzi, Gregg Lafontaine, AJ Dunnack ,Mike Nintean (Alternate), Tony Tyler (Alternate)

Members Absent: Vin Shea (Alternate)

Also in attendance: Kevin Cwikla, Kathleen Smith, Glenn Coutu, Valerie Belles

- 1) The remote meeting via Zoom & Phone was called to order by L. Charron at 7: 00 A recording of the meeting would be posted on the town website.
- 2) Correspondence None received
- 3) Update / new information regarding COVID-19 impact to Lebanon. K. Smith & K Cwikla provided updates to the board. FEMA reimbursement for Covid related expenses of LVFD will be funneled through the Town. Town Emergency Management Director is pursuing additional FEMA funding. Expecting executive order that anyone in public contact would need to wear a mask.
- 4) Discuss and act on:
 - a) Budget proposal for FY 20-21, Reviewed and discussed dept budget requests, capital plan and projected revenues. Will pursue additional info / clarifications regarding LVFD capital request, uncommitted balance of BOE non lapsing account, updates to any projected BOE surplus this year, and Towns self-funded dental insurance program.
 - b) Budget calendar, No Changes
 - c) Budget communication, Article from BOF Chair L.Charron explaining special budget process and timetable for this year will be in in in Lebanon Life end of April. Article will also be posted on town website. Discussed possible articles in other print media publications (Chronicle, Bulletin). Will also explore possibility of a mailing to all residents.
- 5) Minutes - Special Board of Finance Meeting 4/14/2020 D. Scata moved to accept minutes of Special Board of Finance Meeting 4/14/2020, AJ Dunnack seconded, Passed unanimously
- 6) L. Charron adjourned meeting at 8:47

Respectfully Submitted,
Gregg Lafontaine Secretary