

BOARD OF FINANCE
REGULAR MEETING
May 19, 2020 - 7:00 pm
Town Hall
MINUTES

Members Present: Elizabeth Charron, Meghan Bruce, Diane Malozzi, Greg LaFontaine, A. J. Dunnack, Michael Nintean (Alternate), Tony Tyler (Alternate)

Members Absent: David Scata, Vin Shea, (Alternate)

Also Present: First Selectman Kevin Cwikla, Recording Secretary Laurie Bergeron

1. **Call to order** – The remote meeting via Zoom & Phone was called to order by L. Charron at 7:05 pm. A recording of the meeting would be posted on the town website. M. Nintean will sit for D. Scata.
2. **Correspondence – emails regarding budget, all forwarded to BOF members**
 - a. **From Nicole McGillicuddy, John Bendoraitis, John Knudsen, Tom and Svea Meyer, Anne Keedy, Jill Nanos, Tom Nanos, Ryan Miles, Sue and John Lyon, Stephanie DeLucia, Ashley Littlefield, Tiffany Richards, Kim Abell, Lisa Handfield, Phil McLellan**
 - b. **Email from David Scata regarding input on budget**
3. **Minutes**
 - a. **Special BOF Meeting on 04/28/2020** – M. Bruce **MOVED** to accept the minutes of the Special BOF Meeting on 4/28/2020 as read. M. Nintean **SECONDED**. All in Favor. Motion passes unanimously
 - b. **Public Hearing 5/12/2020** – M. Bruce **MOVED** to accept the minutes of the Public Hearing of 5/12/2020 as read. A. Dunnack **SECONDED**. All in Favor Motion. Motion passes unanimously.
 - c. **For information only – Policy & Procedures Subcommittee meeting on May 14, 2020**
4. **Public Comments**
 - a. **Each resident limited to 2 minutes** – B. Angeli, Superintendent of Schools. Sent email to L Charron regarding funds to be received from the state. Just under \$47,000. L. Charron inquired as to anticipated tuition from sending towns. Lisa Handfield sent chat inquiring as to extra monies from BOE each year. Where does money go. L. Charron replied – monies are deposited to non-lapsing account.
 - b. **Total public comment session limited to 30 minutes**
5. **Discuss and Act on:**
 - a. **Budget proposal for FY 20-21** – Discussion ensued with BOF members regarding Fund Balance and Budget proposal. G. Lafontaine had a question regarding dipping in to fund balance if needed. If we do not have access to a town meeting, do we the capability of accessing funds? D. Malozzi inquired if legislation waived limits? BOF does have authority to meet with BOS on decisions to use fund balance until executive order is lifted. L. Charron does not agree with using fund balance to lower mil rate. M. Bruce expressed thank you to all residents who have attended previous meetings and voicing suggestions for fund balance and mil rate. M. Bruce suggested we should consider lowering mil rate but doing it in a responsible manner. Suggested funding capital items from fund balance. Given the projected revenue for next year, we could fund capital items without a drastic

difference. M. Nintean commented in favor of M. Bruce's suggestion to use fund balance to fund capital items proposed for next year. Keeping the mil rate down. G. Lafontaine voiced that he is comfortable with reducing the mil rate slightly. Uncomfortable using fund balance to cover anything that is in future budget. Would recommend using fund balance to set up contingency plan for unknown expenses related to the trying times we are presently facing. L. Charron commented that she believes that we will need to use fund balance for many things that we will not have the anticipated revenue to cover. D. Malozzi suggested the use some of monies from fund balance for capital expenditures. So many unknowns. Believes we should lower the mil rate slightly to help our residents. M. Nintean feels by lowering the mil rate 1.6% will help all residents and in effect boost economy. A. Dunnack - thank you to everyone for all their dedication to preparing this budget in such unprecedented times. Supports 1.6 decrease. Supports using fund balance to fund capital items. Supports BOE budget requests. D. Malozzi supports using fund balance to support capital items. Does not support increase for BOE. M. Bruce supports no increase for BOE. T. Taylor - so many unknowns, we don't know what school will look like in the fall. What options does the BOE have to come back to BOF for any additional expenses that may relate to new expenses? L. Charron responded that yes the BOE can approach the BOF for additional funding. M. Bruce **MOVED** to remove all items in the proposed budget for capital items. M. Nintean **SECONDED**. Discussion ensued. Voting: G. Lafontaine – Nay, M. Bruce – Aye, A. Dunnack – Nay, M. Nintean – Aye, D. Malozzi – Aye, L. Charron - Nay. **Motion failed**. G. Lafontaine **MOVED** to reduce capital items to the amount of \$400,000 D. Malozzi **SECONDED**. Discussion ensued. G. Lafontaine – Aye, M. Bruce – Nay, A. Dunnack – Aye, M. Nintean – Nay, D. Malozzi – Nay, L. Charron – Aye. **Motion failed**. A. Dunnack **MOVED** to increase budget funding of BOE by \$356,212.00. M. Bruce **SECONDED**. Discussion ensued. G. Lafontaine – Nay, M. Bruce – Nay, A. Dunnack – Aye, M. Nintean – Nay, D. Malozzi – Nay, L. Charron – Nay. **Motion failed**. M. Bruce **MOVED** to reduce capital by \$416,000. M. Nintean **SECONDED**. Discussion ensued. G. Lafontaine – Aye, M. Bruce – Aye, A. Dunnack – Nay, M. Nintean – Aye, D. Malozzi – Aye, L. Charron - Aye. **Motion Passes**. Megan **MOVED** to adjust paving to 19,000 M. Nintean **SECONDED**. A. Dunnack abstained. All Others In favor. **Motion Passes**. M. Bruce **MOVED** to set the fiscal 20-21 budget for the town of Lebanon in the amount of \$25,662,864, for the General Town Government, Board of Education, Special Revenue counts and Capital Expenditures with Revenue Estimates of \$6,639,085 and the remainder to be raised by taxes with an estimated mil rate of 28.2 as outlined in Attachment A, dated 5/19/20. D. Malozzi **SECONDED**. A. Dunnack abstained. All Others In Favor. **Motion Passes**

b. **Budget calendar – Meeting on May 26, 2020 is canceled.**

c. **Budget Communication – no discussion**

6. **Financial Report: Town Monthly Reports for Fiscal Year 2019-2020 Expenditures, Revenues, TIP/SIP, BOE Non-Lapsing Account, and Contingency Balance/Fund Balance** – V. Belles was asked if any areas of concern at this point. No areas concerning.

7. **New Business**

a. **Update from Policy & Procedures Committee on revising TIP** – D. Malozzi updated the BOF on updates to Policy & Procedures for TIP

8. **Other** – M. Nintean **MOVED** to add to the agenda to set mil rate M. Bruce **SECONDED**. A. Dunnack abstained. All others in Favor. **Motion Passes**. M. Bruce **MOVED** to set the mil rate to 28.2 for

the fiscal year 20-21. G. Lafontaine **SECONDED**. A. Dunnack abstained. All Others In Favor.
Motion Passes.

9. Adjourn – Hearing no further business, L. Charron adjourned the meeting at 9:13 pm

Respectfully Submitted,
Laurie J. Bergeron

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections