

BOARD OF FINANCE
REGULAR MEETING
February 18, 2020 - 7:00 pm
Town Hall
MINUTES

Members Present: Elizabeth Charron, Meghan Bruce, David Scata, Diane Malozzi, Gregg LaFontaine, Tony Tyler (Alternate)

Members Absent: A. J. Dunnack, Michael Ninteau (Alternate), Vin Shea, (Alternate),

Also Present: First Selectman Kevin Cwikla, Recording Secretary Laurie Bergeron

1. **Call to order** – L. Charron called the meeting to order at 7:00 pm. T. Tyler will sit for A.J. Dunnack
2. **Correspondence**
 - a. **Board of Education Expenditure Report**
 - b. **Memo from Assessor regarding Grand List**
3. **Minutes**
 - a. **Regular BOF Meeting on 01/21/2020** – M. Bruce **Moved** to accept the minutes of the Regular BOF Meeting on 01/21/20. D. Scata **Seconded**. T. Tyler abstained. All others in Favor. **Motion Passed**
 - b. **Long Term subcommittee Meeting on 02/5/2020**
4. **Public Comments** - None
5. **Financial Report: Town Monthly Reports for Fiscal Year 2019-2020 Expenditures, Revenues, TIP/SIP, BOE Non-Lapsing Account, and Contingency Balance/Fund Balance** - Discussion ensued. Any questions regarding accounts will be emailed to Valerie for clarification.
6. **Old Business**
 - a. **Audit Status for FY 18-19 – Delivered report to members**– Review of findings will take place at next meeting.
 - b. **Updates from subcommittees:**
 - i. **Long Term Planning** – M. Bruce updated BOF from recent meeting with Fire Department
 - ii. **Shared Services** – No report
 - iii. **Policies and Procedures** - No report
7. **New Business**
 - a. **FY 20-21 Budget – discuss small/static budgets** – L. Charron discussed small/static budgets with BOF members. The following budgets will not be required to be represented at individual meetings: Probate, Board of Assessments, Tree Warden, Street Lights, Paramedics, United Services, Special Events, Economic Development, Inland/Wetlands
8. **Other** – L. Charron requested BOF regular members provide her their choices of alternates who will sit in their absence. K. Cwikla shared updates the oil tank replacement at the high school. L. Charron commented that BOE may have to reschedule budget meeting originally scheduled for 3/3/20.

9. **Adjourn** – Hearing no further business, L. Charron adjourned the meeting at 8:03 pm

Respectfully Submitted,
Laurie J. Bergeron