

**BOARD OF FINANCE
REGULAR MEETING
September 17, 2019
MINUTES**

Members Present: Elizabeth Charron, Meghan Bruce, Diane Malozzi, Phil Johnson, Kevin Cwikla, David Geligoff (Alternate), Michael Nintean (Alternate)

Members Absent: David Scata, Vin Shea (Alternate)

Also Present:

- First Selectman Betsy Petrie
- Board of Education Chairman & Building Inspector Jason Nowosad
- Recording Secretary Laurie Bergeron

A. Call to order – L. Charron called the meeting to order at 7:00 pm. M. Nintean will sit for D. Scata. D. Geligoff will sit for P. Johnson until he arrived. P. Johnson arrived at 7:06 pm

B. Correspondence –

- a. **Letter from Superintendent Robert J. Angeli regarding SIP capital request and emergency repairs**
- b. **Board of Education Expenditure Report, August 2019**

C. Minutes

- a. **Special BOF Meeting on 08/27/2019** – M. Bruce **MOVED** to accept the minutes of the Special BOF Meeting on 8/27/19. K. Cwikla **SECONDED**. All in Favor. **Motion Passes Unanimously**.
- b. **Subcommittee Meeting on 09/05/2019**

D. Public Comments: Brenda Quesnel – Secretary of The Friends of Lake Williams. Asked to be on the agenda for the October meeting. Would like to talk about the town's assistance in keeping the funding for The Friends of Lake Williams. Have met with the Board of Selectmen. L. Charron will get up to date information from BOS and get in touch with committee to see if it warrants being added to October's agenda

E. Financial Report: Town Monthly Reports for Fiscal Year 2018-2019 Expenditures, Revenues, TIP/SIP, BOE Non-Lapsing Account, and Contingency Balance/Fund Balance – Discussion ensued on expenditures and revenues.

F. Old Business

- a. **Update from Selectmen on Finance Office** – Betsy reported that tonight they interviewed two people for the Senior Accounting Analyst position.

G. New Business

- a. **Discuss and act on hot water tank replacement at the Senior Center** – Jason Nowosad spoke to the BOF regarding replacement/repairs. This item is to be tabled and will be addressed later in the meeting.
- b. **Discuss and act on funding for the following projects:**
 - i. **Project costs and soccer utility field** - \$200,000 estimated expenses
 - ii. **Engineering plans for field 2** - \$8,000 estimated expenses

iii. **Dugout replacements – \$40,000 estimated expenses**

P. Johnson **MOVED** to add the BOE request for additional funding to agenda. K. Cwikla **SECONDED**. All in favor. **Motion passes Unanimously.**

M. Bruce **MOVED** to ask the Board of Selectman to call a special Town Meeting for the purpose of funding up to \$8,000 for engineering plans for field 2 with the funds to come from Fund Balance. K. Cwikla **SECONDED**. All in Favor. **Motion Passes Unanimously.**

P. Johnson **MOVED** to ask the Board of Selectman to call a special Town Meeting for the purpose of funding up to \$40,000 for the replacement of dugouts with the funds to come from Fund Balance. K. Cwikla **SECONDED**. All in favor. **Motion Passes Unanimously.**

K. Cwikla **MOVED** to ask the Board of Selectman to call a special Town Meeting for the purpose of funding up to \$200,000 for project costs and implementation for soccer utility field with the funds to come from Fund Balance. P. Johnson **SECONDED**. Discussion ensued. In Favor: L. Charron, P. Johnson, K. Cwikla, M. Bruce and D. Malozzi. Opposed: M. Ninteau. **Motion passes 5-1.**

K. Cwikla **MOVED** to ask the Board of Selectman to call a special Town Meeting for the purpose of funding up to \$10,000 to replace hot water tank at senior center with the funds to come from Fund Balance. P. Johnson **SECONDED**. Discussion ensued on whether the funding for this item should come from TIP versus the surplus.. L. Charron and K. Cwikla in Favor. M. Bruce, D. Malozzi, M. Ninteau Opposed. P. Johnson Abstained. All others opposed. **Motion FAILED 2-3.**

D. Malozzi **MOVED** to authorize the Board of Selectman spend up to \$10,000 from TIP to replace hot water tank with the funds to come from Fund Balance. K. Cwikla **SECONDED**. All in Favor. **Motion Passes Unanimously.**

M. Bruce **MOVED** to ask the Board of Selectman to call a special town meeting for the purposes of allocating an additional \$213,000 to the school improvement fund with the funds to come from Fund Balance. D. Melozzi **SECONDED**. Discussion ensued amongst the Board members about the additional SIP request. J. Nowosad provided the Board an update on what SIP projects were complete, which were underway. The Board discussed their thoughts on the request. All opposed. **Motion fails 0-6.**

K. Cwikla **MOVED** to ask the Board of Selectman to call a special Town Meeting for the purpose of funding up to \$150,000 to the school improvement fund with the funds to come from fund balance. M. Bruce **SECONDED**. Discussion continued on the SIP request. In Favor: K. Cwikla, L. Charron. Opposed: M. Bruce, P. Johnson, D. Malozzi, M. Ninteau. **Motion Fails 2-3.**

P. Johnson **MOVED** to ask the Board of Selectman to call a special Town Meeting for the purpose of funding up to \$100,000 to the school improvement fund with the funds to come from fund balance. K. Cwikla **SECONDED**. In Favor: K. Cwikla, L. Charron, P. Johnson, D. Malozzi. Opposed: M. Ninteau, M. Bruce. **Motion Passes 4-2.**

K. Cwikla **MOVED** to ask the Board of Selectman to call a special Town Meeting for the purpose of funding up to \$75,000 for the purpose of purchasing a fuel tank at Lyman High School with the funds to come from Fund Balance. M. Bruce **SECONDED**. Abstained: P. Johnson. All others in favor. **Motion passes 5-0.**

- c. **Discuss and act on end of year adjustments and capital expenditures for Fiscal Year 2018-2019 –**
The above discussion around projects to be funded from the surplus was covered above.
- d. **Discuss and act on the 2020 Schedule of Regular Board of Finance meetings.** M. Bruce **MOVED** to accept the 2020 Schedule of Regular Board of Finance meeting. K. Cwikla **SECONDED**. All in Favor. **Motion Passes Unanimously.**

- e. **Discuss and act on the 2020-2021 budget calendar.** K. Cwikla **MOVED** to accept the 2020-2021 budget calendar as presented. M. Bruce **SECONDED**. All in favor. **Motion Passes Unanimously**

H. Adjourn – Hearing no further business, L. Charron adjourned the meeting at 8:22 pm

Respectfully Submitted,
Laurie J. Bergeron

Please see the minutes of subsequent meetings for the approval of these minutes and any corrections