

**LEBANON BOARD OF FINANCE**  
**REGULAR MEETING**  
**July 17, 2019**  
**Minutes**

**Members Present:** Liz Charron, Meghan Bruce, Diane Malozzi, Phil Johnson, David Geligoff (Alternate)

**Members Absent:** David Scata, Kevin Cwikla, Michael Nintean (Alternate), Vin Shea (Alternate)

**Also Present:**

- Glenn Coutu, Board of Selectman
- Bob Sirpenski, BOE Business Manager
- Mark Elliott, LVFD

1. **Call to order** – L. Charron called the meeting to order at 7:00 PM. D. Geligoff to sit for D. Scata.
2. **Correspondence**
  - a. Board of Education Expenditure Report, June 2019
  - b. Board of Education Letter regarding FY18-19 Budget
  - c. 2019 Assessment and Conservation Survey (Siena College) Results
3. **Minutes**
  - a. Regular BOF Meeting on 05/21/2019 – M. Bruce **MOVED**, P. Johnson **SECONDED** to approve the minutes. **MOTION PASSES** with 4 ayes and M. Bruce abstaining.
4. **Public Comments**
5. **Financial Report: Town Monthly Reports for Fiscal Year 2018-2019 Expenditures, Revenues, TIP/SIP, BOE Non-Lapsing Account, and Contingency Balance/Fund Balance** – Discussed the revenue and end-of-year account closures. B. Sirpenski provided the Board details on Transfers and the schedule for State revenue payments.

P. Johnson **MOVED**, M. Bruce **SECONDED** motion to take up New Business, Item d. **MOTION PASSES UNANIMOUSLY.**

***New Business, Item d - State legislation increasing property tax abatement for first responders*** – M. Elliott provided details to the Board about the State Legislature change to the maximum for local tax abatements. He discussed the current ordinance and how the change may impact it. G. Coutu mentioned that the BOS started discussing this at a recent meeting and support the change. Members of the Board asked questions but did not express concerns about the change since the impact to taxes is fairly small. No action is required for the Board at this time.

6. **New Business**
  - a. *Finance Office Update* – B. Sirpenski provided an update. All is moving along with year-end and account closures.
  - b. *Minimum Budget Requirement (MBR) Provisions report* – Information for the Board regarding the change in minimum funding for education, allowable impacts if ECS grants are reduced.

- c. *Revised Forecast of CMERS Contribution Rates report* – B. Sirpenski provided an update. Approved budget has a slightly higher contribution rate than what was passed, anticipate small surplus in account.
- d. *State legislation increasing property tax abatement for first responders* – Detailed above.
- e. *Discuss and act upon a representative for upcoming teacher union contract negotiations* – D. Malozzi **MOVED**, P. Johnson **SECONDED** recommendation to have M. Bruce participate in teacher union contract negotiations with BOE. **MOTION PASSES UNANIMOUSLY.**

**7. Other**

- a. Update from Selectmen on other town matters.
- b. Informational update on estimated costs for Dugout Replacement at Aspinall Field
- c. Informational update on utility field

G. Coutu provided an update on all items under Other. New quote back for Aspinall Field work around \$40,000; additional \$8,000 quote for re-engineering drainage and fields. Work at FSC is complete. An 824 has been done at Aspinall for possible utility field. Looking to build salt shed, upcoming P&Z meetings on locations; would like to start work before winter, looking at transfer station as location for shed. Working through TIP projects and addressing town needs.

**8. Adjourn** – Hearing no further business, L. Charron adjourned the meeting at 7:58 PM.

Respectfully Submitted,  
Meghan Bruce  
Secretary

*Please see the minutes of subsequent meetings for the approval of these minutes and any corrections.*