

Town Of Lebanon
Unassigned Fund Balance Policy

Establishment by the Lebanon Board of Finance (BOF) for a policy to set guidelines for unassigned fund balance.

Definition

Unassigned fund balance - is the residual classification of the general fund and includes all amounts not contained in other classifications and not targeted for specific use. Unassigned amounts are technically available for any purpose.

Policy

It is the goal of the BOF to achieve and maintain an unassigned fund balance that represents between 14% to 17% of the current year town-operating and Board of Education budgets. If the unassigned fund balance falls below or exceeds the specified target range the BOF will meet to develop a plan to address non-conformance to the policy.

Reporting

The BOF will require current records of all open projects authorized to be funded from unassigned fund balance.

Changes

The policy will only be amended or abolished by a vote of the BOF at a regular scheduled meeting.

Approved: April 10, 2008 Board of Finance regular meeting

Revised: February 21, 2023 Board of Finance regular meeting