

Regional Animal Control District

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Lebanon, Franklin, Bozrah, Lisbon & Sprague

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Regional Animal Control District
Board of Directors Special Meeting
Friday, April 1, 2011 – 12:30PM
Lebanon Town Hall Conference Room

MINUTES

- 1.0 Meeting called to order by Chairman Rich Matters at 12:36 PM. All Directors were in attendance.
- 2.0 Moved by Osten, seconded by Okonuk to hire Michael Murphy as Animal Control Officer for the Regional District, effective April 4, 2011. Vote: yes, unanimous
- 3.0 Members discussed job descriptions and wage for an on-call Assistant Animal Control Officer and Kennel Maintainer. All concurred that each position must have detailed description and that the hiring of an Assistant to cover a couple days per week to relieve the ACO was very necessary. Matters and Okonuk will contact an individual who had applied for the regular ACO position and had expressed interest in being a part-time Assistant. They will interview her and get back to committee with recommendation.
- 4.0 Although a list of bills was presented, members agreed no action was required on them inasmuch as the expenses were included in the budget and the Bookkeeper has the authority to pay without a motion.
- 5.0 Members reviewed FY 2011-12 budget – no changes made.
- 6.0 Moved by Sparkman, seconded by Ballinger to adjourn the meeting at 1:25PM. Vote: yes, unanimous

Respectfully submitted,

Joyce R. Okonuk
Temporary Secretary