



Town of Lebanon
Land Use Department

579 Exeter Road, Lebanon, Connecticut 06249
(860) 642-6028, Fax (860) 642-2022
healthdept@lebanontownhall.org

APPLICATION FOR
CONVERSION OF SEASONAL DWELLING TO YEAR ROUND USE
Application Requires \$50.00 Fee per Town Ordinance

All applications must include a plot plan showing a subsurface sewage disposal system that meets public health code. Plot plans must also include all items listed on the back of this application.

Property Address: _____

Property Owner Name(s): _____

Property Owner Phone: Home _____ Cell _____ Work _____

Mailing Address (if different from above): _____

Applicant/Agent Name & Address (if different from owner): _____

Applicant/Agent Phone: Home _____ Cell _____ Work _____

Assessors Map: _____ Lot _____ Number of Existing Bedrooms: _____

Source of Water (circle one): Public Water or Well (include well type, i.e., drilled, dug and other pertinent info.)

By signing below, I affirm to the accuracy of the information provided; I authorize the Town of Lebanon Health and Building Officials to enter the property to conduct inspections; I have read and understand the *Ordinance for Conversion of Seasonal Dwelling to Year-Round Use*; and, I acknowledge that failure to initiate corrective action in conformance with said Ordinance within six (6) months of application shall result in denial.

Owner(s) Signature #1: _____ Date: _____

Signature #2: _____ Date: _____

Applicant/Agent Signature (if different from owner): _____ Date: _____

FOR OFFICE USE ONLY:	File # SC - _____	Application Fee \$50.00	Date Paid: _____
		Check # _____	Cash _____

Town of Lebanon
Conversion Application Plot Plan Requirements

For conversion of seasonal dwellings to year-round use a plot plan drawn to scale of your property must be submitted with this application and contain the following information:

1. **Property owner name;**
2. **Street name, property address and Assessor's Map and Lot numbers;**
3. **Property lines and acreage;**
4. **Wetlands and 100' upland review area;**
5. **Building/structure locations (house, garage, shed, deck, porch, etc.) including dimensions of buildings;**
6. **Other exterior elements (patio, exterior walls, bulkheads, HVAC units, utility cabinets, hot tubs, slabs, propane tanks, etc.);**
7. **Driveway location;**
8. **All components of a subsurface sewage disposal system that meets public health code; and,**
9. **Property well location and all wells within 75-feet of your septic system.**