

**Town of Lebanon
Board of Trustees for the
Jonathan Trumbull Jr. House Museum Board LLC
MINUTES
Special Meeting
Friday, September 8, 2017, at 4:00 p.m.
Town Hall, Upper Conference Room**

Present: S. Martin, M. McCaw, D. Moore, T. Smith
Absent: P. Hedwall, L. Hogan Ruckdeschel

1.0 The meeting was called to order at 4:00 pm.

2.0 Discuss and act on:

2.1 (McCaw/Moore) made a motion to recommend the Selectmen accept the main contract if Mattern Construction agrees to delete the Property Insurance requirement from their contract. All approved unanimously.

(McCaw/Moore) made a motion to accept Change Order #1 to remove the paving option from the bid, reducing the contract value by \$7,000 to a total of \$42,650.

(McCaw/Smith) made a motion to accept the following submittals approved by Gilbane/A.Nelli, our Owners' Rep (OR):

1. Washed Sieve Analysis ASTM C-136, D-1140 for ¾" Processed gravel
2. Washed Sieve Analysis ASTM C-136, D-1140 for 3" Minus gravel
3. Washed Sieve Analysis ASTM C-136, D-1140 for 3" Minus gravel Sample #2
4. Washed Sieve Analysis ASTM C-136, D-1140 for Stone Dust

All approved unanimously.

(McCaw/Smith) made a motion to approve the blue stone samples for the patio. All approved unanimously.

(McCaw/Moore) made a motion to install the Brass Markers at ground height so as not to interfere with mowing; copy to be determined and provided by Board soon.

2.2 (Martin/McCaw) made a motion to request the Selectmen to reappoint Tim Smith and Pat Hedwall to our Board. All approved unanimously.

2.3 The request for grant is due October 15th. M. McCaw will create the next request to include replacing the roof and other miscellaneous repair items listed in the original Paul Bailey Renovations Report. Review in next Regular Meeting.

3.0 The date of the next Regular Meeting is September 26, 2017.

4.0 (Moore/Smith) made a motion to adjourn. All approved unanimously. The meeting ended at 4:37 pm.

Respectfully submitted,
Sherri-Ann Martin
Chairman and Secretary