

Town of Lebanon
Board of Trustees for the Jonathan Trumbull Junior
House Museum, LLC

Minutes
Regular Meeting
Tuesday, January 26, 2016, at 4:00 p.m.
Town Hall, Conference Room

Present: Sherri-Ann Martin, presiding, Pat Hedwall, Maggie McCaw, Leigh Hogan
Ruckdeschel (4:12 p.m.), Tim Smith, Alicia Wayland
Also present: Kathryn Hurley, Gilbane Company, owner's representative

1.0 Chairman Martin called the meeting to order at 4:02 p.m.

2.0 Minutes

2.1 Motion ((McCaw, Smith) to approve the minutes of the Dec. 15, 2015 regular meeting as amended: In item 3.1. Motion to approve change order #4 should be approve "change order #6," and the amount approved of \$2,325.00 should be amount approved of "\$980.00." Motion to approve add sidewalk paint as a change order should have "#7" added, so that it reads "add sidewalk paint change order #7" with "in the amount of \$1,600.00" immediately following that phrase. Motion to approve amended minutes passed unanimously.

3.0 Other business.

3.1 Ms. Hurley reported on a walk-through of the house with Mrs. McCaw and museum director Candice Brashears and provided a list of items in three categories: 1) Phase III or future phase work, 2) town maintenance work, and 3) General Builders punch list work. Board reviewed items and noted safety issue (#8 in 1 above) that needs to be addressed. Mrs. Wayland will check on town maintenance list.

3.2 Ms. Hurley recommended payment of Requisition #6 from Gilbane and Requisition #5 from General Builders.

Motion (Wayland, Hedwall) to pay Requisition #6, dated Dec. 30, 2015, in the amount of \$7,303.00, received from Gilbane Building Company, funds to come from the balance remaining in the grant for Phase II Renovations received from the Adams Town Memorial Fund, and administered by the Lebanon Historical Society. Motion passed unanimously.

Motion (Hedwall, McCaw) to pay Requisition #5, dated Jan. 15, 2016, in the amount of \$1,971.25, received from General Builders, LLC, funds to come from the balance remaining in the grant for Phase II Renovations received from the Adams Town Memorial Fund, and administered by the Lebanon Historical Society. Motion passed unanimously. (Note: This includes payment of Change Order #2.)

Motion (Wayland, Martin) to change agenda item 3.3 from Security update to frozen pipes, move Security update to 3.4 and move Reimbursements from 3.4 to new 3.5, passed unanimously.

3.3 Mrs. McCaw reported that the water pipes froze last week, necessitating quite a large repair fix. The pipes are too close to the outside wall and need to be moved. The plumber was in yesterday and did move the pipes. Checking the pipes needs to be on town's list of things to do.

3.4 No one has received new individual security numbers. Everyone who needs access is still using the same security number so there is no way to tell which person had access. Mrs.

Wayland will check with Linda McDonald to see if arrangements are being made to fix this.

3.5 No reimbursements requested.

4.0 New Business.

4.1 Mrs. McCaw and husband helped tremendously in moving the kitchen table and four ladder back chairs from donor Martha Kendall's house in their respective Jeeps, while the Waylands were able to take one chair in their small Golf. (!) These items are now stored in the keeping room, awaiting work on the reception room where they will probably be housed.

4.2 Selectmen approved contract with the De Sciscio Construction Co. re chimney monitoring and First Selectman Betsy Petrie signed and mailed the contract. Mrs. Wayland will check with Salvatore De Sciscio on how and when he will start work.

4.3 Purchase of fire screen for large fireplace in keeping room put off since an old but good one turned up in the attic.

Motion (Wayland, Hedwall) to add Connecticut Open House day to agenda as item 4.3a passed unanimously.

4.3a June 11 is the date of the Connecticut Open House day this year. We have had different outdoor activities for a few years but the most popular has been re-enactor John Koopman, who portrays one of Lauzun's legionnaires and rides his horse around the green. Mr. Koopman, who also portrays General Washington, has written a novel with Washington as the lead, with a focus on which his extraordinary riding skills. He recently had a book signing at the Baptist Church holiday sale and Mrs. Wayland spoke to him about visiting the Jr. House June 11 and holding a book signing at the end of the day, when we could serve wine and cheese. The board agreed this would be a good event to draw visitors.

4.4 The date of our next meeting is a regular meeting on Tuesday, Feb. 23, at 4:00 p.m., when the FY17 budget will be prepared.

Motion (Wayland, Hedwall) to add 4.5 Letterboxing, 4.6 Conversation with Adams Trust, and 4.7 Membership dues to agenda approved unanimously.

4.5 Letterboxing activity explained in detail. The consortium is updating its letterboxing trail around the green and wants to sponsor a letterboxing walk for the annual Walktober regional walks. The board agrees with this idea and will be glad to help out.

4.6 Mrs. Wayland responded to Stacia Kroetz's query about anticipated costs for Phases IV and V, which the trust wishes to keep below \$50,000 each. Mrs. McCaw will update this information.

4.7 Motion (Wayland, McCaw) to pay \$50 annual membership dues to The Last Green Valley passed unanimously. Motion (Wayland, Smith) to pay \$55.00 annual dues to the Lebanon CT Business Association passed unanimously.

5.0 Motion (Smith, Hedwall) to adjourn passed unanimously. Meeting adjourned at 5:02 p.m.

Alicia Wayland
Secretary-Treasurer