

Date: December 10, 2015  
To: Members Lebanon Board of Finance  
From: David Scata, Chairman  
Subject: Regular Meeting

The Lebanon Board of Finance will hold a regular meeting on Tuesday, December 15, 2015 at 7:00 pm in the Town Hall.

### Agenda

- A. Call to order.
- B. Nominations for Board of Finance Positions: Chair, Vice Chair, Secretary
- C. Correspondence – FY 2015 Audit Report, Representation Letter, and Summary from Sandra Welwood, Auditor
- D. Minutes
  - October 20, 2015, Regular Meeting
  - November 10, 2105, Special Meeting
  - November 17, 2015, Regular Meeting
- E. Public Comments
- F. Financial Report:
  - 1. Town Monthly Reports for Fiscal Year 2015-2016 Expenditures, Revenues, TIP/SIP, Contingency Balance and Fund Balance
  - 2. Consider and act on the BOS request for over expenditure in Dept 400 Legal Expenses
  - 3. Progress Payment Invoice from Sandra Welwood, Auditor, 11/19/15, \$10,000.00, Account 100-00-411-5320-0000.
- G. New Business
  - 1. Lebanon Registrars of Voters request to meet to discuss attendance at mandatory training sessions based on new state requirements.
  - 2. Discuss and act on Library Building Committee request to close schematic design phase accounts and those remaining funds be transferred into the newly established Fund 243 for Library Renovation/Addition project: #218-00-018-2402-0000-0000 for \$193.98 and #220-00-213-2713-0010-0000 for \$3,889.54
  - 3. Discuss and act on the FY 2015 Audit Report and Representation Letter.
  - 4. Information for BOF – Update on DPW Director’s resignation (BOS)
  - 5. Information for BOF – Update on Resident State Trooper/Constable alignment (BOS)
  - 6. Consider and act upon the following policies: Lease Purchase, TIP, and School Capital Funds
- H. Other
- I. Adjourn