

**LEBANON BOARD OF EDUCATION
LEBANON MIDDLE SCHOOL LIBRARY MEDIA CENTER
JANUARY 12, 2016 REGULAR SESSION – 7:30 PM
MINUTES**

ATTENDANCE:

PRESENT:	Albert Vertefeuille, Chairman	Nicole McGillicuddy
	James Mello, Vice Chairman	Jason Nowosad
	Sandra Tremblay, Secretary	Bert Bosse
	Stephen Nelson	Mary Ellen Wieczorek
	Keith Wentworth	

ALSO PRESENT: Superintendent of Schools Robert Angeli, James Apicelli, LMHS, Principal, Robert Laskarzewski, LMS Principal, Andrew Gonzalez, LES Principal, Kathleen Mozak-Pezza, Director of Curriculum, Cheryl Biekert, Director Pupil Services, Jacques Dulac, Director of Information Technology, Robert Sirpenski, Business Manager, Andrew Zemantic, Student Representative

I. CALL TO ORDER

Albert Vertefeuille called the meeting to order at 7:30 PM and led the audience in the Pledge of Allegiance.

II. CELEBRATION OF EXCELLENCE

Principal Apicelli recognized Marty Gomez for being Norwich Bulletin Coach of the Year and spoke of his accomplishments. A video tribute from the Girls Volleyball players was played to thank him for their season. M. Gomez addressed the Board and a brief recess was taken to enjoy refreshments.

III. COMMUNICATION

1. Letter of Resignation from Anna Martineau, Computer Technician.
2. Letter of Retirement from Margaret Rackliffe, LES first grade.

IV. PUBLIC PARTICIPATION

1. Kathleen Smith spoke in need of new windows and maintenance to a ventilation system at LES.
3. Erik Rice spoke in support of the Lyman-Windham Swim Team.
4. Alyna Stober spoke in favor of supporting the Lyman-Windham Swim Team.

V. CONSENT AGENDA

- A. Approval of minutes
1. Superintendent Evaluation Subcommittee – 12/8/15
 2. Policy Subcommittee – 12/8/15
 3. Finance/Budget Subcommittee – 12/8/15
 4. Regular Meeting – 12/8/15
 5. Finance/Budget Subcommittee – 12/17/15
 6. Budget Transfers

Motion made by S. Nelson and seconded by J. Nowosad to approve the Consent Agenda as presented. 8 in favor, 1 abstained (K. Wentworth) – Motion passed.

VI. REPORTS OF COMMITTEES

1. Finance/Budget Subcommittee – J. Nowosad spoke of the preparation of the 2016-2017 Budget. There is a Public Input Session regarding the Budget on January 20th at 7:00 in the Lebanon Middle School Library Media Center.
2. Communication - no report
3. Curriculum - no report
4. Transportation - no report
 5. Goals/Strategic Planning Subcommittee – Students, staff, and parents have all met. Each group identified strengths and challenges they thought a strategic plan should address.
 6. Negotiations Subcommittee - no report
 7. Board Policy – M. Wiczorek reported they had met and will be presenting under New Business the first reading of Physical Restraint and Seclusion of Students, Curricular Exemptions, Student Use of the District’s Computer Systems and Internet Safety, Student Discipline and Graduation Requirements and Weighed Grading
 8. Physical Plant/Facilities Subcommittee - no report
 9. Superintendent’s Evaluation Subcommittee - no report

VII. ADMINISTRATORS’ REPORTS

1. Principal Gonzalez thanked the Board for their support of the birth of his daughter.
2. Principal Apicelli spoke of the success of the Haircut-A-Thon to benefit the Post Grad Committee. The event also had 19 vendors present.
3. Andrew Zemantic, Student Representative, reported on the Student Council pep rally, an assembly regarding senior project, the boys basketball team recently traveled to Florida and placed 4th in a tournament, a group of students attended the UN Conference, the Winter Concert was currently being held, and the Planning and Strategic Group of students has met. There was also a report of student grievances regarding a possible elimination of leveled classes.

VIII. REPORT OF SUPERINTENDENT

1. Enrollment – Superintendent Angeli reported enrollment has decreased by 5 students (2 at LES, 1 at LMS, 2 at Lyman) due to families moving out of town. Magnet school enrollment is up by 2, however it was noted the family is new to town and was previously enrolled in the magnet school. The Board discussed concerns regarding enrollment numbers.
2. Facilities Manager’s Report – Superintendent Angeli spoke on behalf of Mr. French. It was reported that water testing is completed, a plumbing fixture was replaced at LES, the boys locker room at LMS had 156 lockers replaced, the LMS Art & Tech Ed sinks require larger ejection and drain pipes (a quote will be provided for this), the North wall at Lyman had insulation installed, and an exhaust fan in VO-AG has been replaced. Superintendent Angeli noted he will be doing a walkthrough of all 3 schools this Friday with Titan Energy and Earthlight Technologies in regards to a possible solar panel project.
3. Food Service Update – B. Sirpenski spoke on behalf of Chartwell’s, also stating the program will go out to bid in February. K. Wentworth expressed concerns with the lunch program and would like to see it be returned to Board management. N. McGillicuddy wishes to pursue a Farm-to-School grant program, which may be possible under Board management.
4. 2015-2016 Budget – B. Sirpenski spoke of our current budget. The driving cost is Special Education services. He believes the budget assumptions were over-estimated and foresees a surplus for the 2015-2016 school year.

5. 2016-2017 Proposed Budget – There is projected to be between a 1.4% and 2.8% increase (or between \$265,000 and \$500,000) from last year’s budget. Health Insurance is expected to increase between 15% and 28%. Fuel should be significantly less, from \$2.10/gal.to \$1.60/gal. Superintendent Angeli spoke of 3 new staff requests (a district social worker, a high school math teacher, and an elementary school reading consultant) as well as funding for the Girls Swim Team with Windham. The Board discussed the possible additions.

IX. ACTION ITEMS

1. Approve Policy #4254 Reports of Suspected Abuse and Neglect of Children or Sexual Assault of Students by School Employees.
Motion made by Stephen Nelson and seconded by Keith Wentworth to approve Policy #4254 Reports of Suspected Abuse and Neglect of Children or Sexual Assault of Students by School Employees. Motion passed unanimously.
2. Approve request by administrator for payment for unused vacation time.
Motion made by Bert Bosse and seconded by Jason Nowosad to approve the request by administrator for payment for unused vacation time. Motion passed unanimously.

X. NEW BUSINESS

1. Review of Policies: Physical Restraint and Seclusion of Students, Curricular Exemptions, Student Use of the District’s Computer Systems and Internet Safety, Student Discipline, Graduation Requirements, Weighed Grading M. Wiczorek reviewed the policies. This is the first reading. No action will be taken tonight. Superintendent Angeli reviewed the laws that have been changed.

XI. ITEMS FOR NEXT AGENDA

1. K. Wentworth would like to discuss audit processes.
2. N. McGillicuddy would like to discuss the possibility of Columbia enrollment

XII. ADJOURNMENT

Moved by S. Nelson and seconded by J. Nowosad to adjourn the meeting at 9:54 PM. Motion passed unanimously.

Respectfully submitted,
Chelsea Williams
Acting Board Clerk