



Application for Employment

Town of Lebanon

579 Exeter Road
 Lebanon, CT 06249
 Phone: (860)642-6100 Fax: (860) 642-7716

Application Date: _____

Position(s) being applied for: _____

We consider applicants for all positions without regard to race, color, religion, sex, national origin, age, marital or veteran status, the presence of non-job related medical condition or handicap, or any other legally protected status.

Name:		Last			First				Middle									
Address:		No.	Street				City			State	Zip							
Contact:		Telephone					Email											
		Cell:		Other														
Date available for work:					Drivers License: No.			State										
Availability:		<input type="checkbox"/> Full-Time			<input type="checkbox"/> Part-Time			<input type="checkbox"/> Temporary										
EDUCATION		Elementary			High				College/Technical			Graduate/Professional						
School Name																		
Years Completed: (Circle)		4	5	6	7	8	9	10	11	12	1	2	3	4	1	2	3	4
Diploma/Degree(s)																		
Course of Study:																		
Specialized Training, Apprenticeship, Skill, and Extra-Curricular Activities																		
Licenses/Certifications (i.e. CDL, etc)																		
Additional information that may be helpful in considering your application.																		

Employment Experience

Start with your present or last job. Include military service assignments and volunteer activities.

Employer	Dates Employed	From:	To:
Address	Work Performed		
Job Title			
Supervisor			
Reason for Leaving			
Employer	Dates Employed	From:	To:
Address	Work Performed		
Job Title			
Supervisor			
Reason for Leaving			
Employer	Dates Employed	From:	To:
Address	Work Performed		
Job Title			
Supervisor			
Reason for Leaving			
Employer	Dates Employed	From:	To:
Address	Work Performed		
Job Title			
Supervisor			
Reason for Leaving			
Employer	Dates Employed	From:	To:
Address	Work Performed		
Job Title			
Supervisor			
Reason for Leaving			
Special skills and qualifications acquired from employment or other experience			
List Three Personal or Professional References:			
Name	Title		Contact Number
ATTACH RESUME HERE			

Are you a United States citizen or are you authorized to work in the United States? (Proof of citizenship or authorization to work in the United States will be required upon hire.) Yes _____ No _____

Answer ONLY if a driver's license is REQUIRED FOR THE POSITION YOU SEEK. Do you have a valid Connecticut driver's license? Yes _____ No _____

Have you ever been convicted of any offenses other than minor traffic violations? If yes, please describe. (You may attach an additional page if necessary.) Yes _____ No _____

The fact that an applicant has been convicted of a crime, standing alone, will not necessarily disqualify an applicant. Rather, the Town of Lebanon will consider the following factors: a) the nature of the crime and its relationship to the job applied for; b) information concerning rehabilitation; the amount of time elapsed since the conviction or release from custody.

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not and is not intended to be a contract of employment.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in discharge. I understand, also, that I am required to abide by all rules and regulations of the Town of Lebanon.

Signature

Date

Town of Lebanon
 579 Exeter Road, Lebanon, CT 06249
 Phone: (860)642-6100 Fax: (860) 642-7716

**Application for Employment
 Public Works Department**

Name:		Date:	
Have you ever worked construction?		Yes _____	No _____
Please check next to all of the following machines that you have operated:		Please state length of time you have operated each of the machines indicated (months/years):	
	Backhoe		
	Front end loader		
	Dump truck		
	Chain saw		
	Sickle mower		
	Flail mower		
	Paving machine		
	Roller		
	Jet sander		
	Snow plow		
Please list any other equipment and length of experience you believe appropriate:			
Can you weld?		Yes _____	No _____
Can you do mechanical work?		Yes _____	No _____
In the course of your work, would you be willing to do the following when needed?			
Laborer	Yes _____	No _____	Sweeping
	Yes _____	No _____	Yes _____
	No _____	No _____	No _____
Cutting Grass	Yes _____	No _____	

The Town of Lebanon is an equal opportunity employer and prohibits discrimination in its practices and policies on the basis of sex, race, religion, or national origin